

FOI DOF/2024-0480

Request

1. The number of G7 Accountant vacancies.
2. The number of G6 Accountant vacancies.
3. The number of G7 Accountant vacancies covered by temporary promotion.
4. The number of G6 Accountant vacancies covered by temporary promotion.

DoF Response

I can confirm the department holds some of the information requested.

1. & 2.

Details of the total vacancies in each department are not held centrally by Department of Finance. Each Civil Service department is responsible for managing its resources – both financial and staff. Each department determines its individual workforce needs and is responsible for ensuring that any additional staffing resources are affordable. When a department identifies a vacancy that needs filled, the request is referred to NICS HR to initiate the process to fill the post. NICS HR liaises with all departments on an ongoing basis to seek to prioritise recruitment activity within allocated financial and staff resources.

As at the end of September 2024 (the most recent figures available at the date of the request), NICS HR was managing a caseload of 9 Grade 7 Accountant vacancies and 6 Grade 6 Accountant vacancies.

3. & 4.

The management and recording of temporary promotions are the responsibility of individual business areas in Departments. Temporary promotions can be for several different business reasons, such as covering vacant posts, special exercises etc. The HR System allows line management to select a reason for the temporary promotion from a pre-defined set of values, of which “vacant post” is an option. In some cases, it may be possible to cover a temporary vacancy by the level transfer of staff from another area of work or by prioritising / sharing the work amongst existing staff, taking account of each individual’s existing workload.

The table below provides the number of NICS staff by Grade Name (Grade 6 and Grade 7 Accountant) on Temporary Promotion to fill a vacant post, as recorded by relevant line management, as at the end of September 2024, (the most recent figures available at the date of the request).

Temporary Promotion Grade Name	Temporary Promotion Reason: Vacant Post
Accountant (Grade 7)	5
Accountant (Grade 6)	1
Total	6

Source: HRConnect.