

**From:** [Quinn, Michelle](#)  
**To:** [REDACTED]  
**Subject:** RE: NICS Inclusive Language Guide  
**Date:** 02 August 2024 09:32:00  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[image003.jpg](#)  
[Inclusive Language Guide 2024 - 10.07.24 \(002\).PDF](#)

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Hi [REDACTED],

Thanks for coming back to me so quickly.

Please see attached Inclusive Language Guide. Grateful if you would review and provide feedback by COP Friday 9 August.

Please come back to me if you have any queries.

Thank you  
Michelle

**Michelle Quinn | Diversity & Inclusion | People & Organisational Development | NI Civil Service**

3rd Floor | Bruce Street | Belfast | BT2 7JD

[REDACTED] | Tel: [REDACTED] | DD: [REDACTED]

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**From:** [REDACTED]  
**Sent:** Thursday, August 1, 2024 2:23 PM [contentmanager://record/?DB=RN&Type=6&Items=1&\[Item1\]&URI=119827186](#)  
**To:** Quinn, Michelle <Michelle.Quinn@[REDACTED]>; [REDACTED]  
**Subject:** Re: NICS Inclusive Language Guide

CAUTION – This email has been received from outside the NICS network. If you have any concerns, please report for investigation.

Of course we will review this and any disability-related materials you wish us to review. This is all part of membership.

Regards

[REDACTED]  
[REDACTED]  
Employers for Disability NI

**Lead Partners:** BBC - Belfast City Council - BT - Translink - NI Civil Service - Ulster University

Phone: [REDACTED]

Mob: [REDACTED]

[www.efdni.org](http://www.efdni.org)

Charity No: 101609

**Employers for Disability NI is the only NI employer organisation promoting Disability Positive practice by supporting employers and disabled people.**



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**From:** Quinn, Michelle <[Michelle.Quinn@\[REDACTED\]](mailto:Michelle.Quinn@[REDACTED])>

**Sent:** 01 August 2024 13:52

**To:** [REDACTED] [REDACTED]

**Subject:** NICS Inclusive Language Guide

[REDACTED],

I work alongside Cathy Casey in HR Policy, People and Organisational Development, NICS. We are currently finalising a new Inclusive Language Guide which we have developed with input from our staff networks. Stakeholder engagement is underway, and I wondered if you would like to review the guide? I

appreciate how busy you are but if you would like to review the guide, please let me know and I can share with you.

Thank you  
Michelle

**Michelle Quinn | Diversity & Inclusion | People & Organisational Development | NI Civil Service**

3rd Floor | Bruce Street | Belfast | BT2 7JD

[Michelle.quinn@\[REDACTED\]](mailto:Michelle.quinn@[REDACTED]) | **Tel:** [REDACTED] | **DD:** [REDACTED]

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