

**External Appeal - Review Case**

**HR-DCP 1.81 R2**

If Industrial employee, please tick here:

**Employee Name:**

**Original Case ID:**

**External Case ID:**

**HRConnect Case Officer:**

**NICS/NIO Case Officer:**

**Date external appeal received:**

**Date of appeal letter:**

**Case Decision:**

**Instructions**

**Retrieve and collate the following documents:**

**Retrieve and collate the following documents: (cont)**

**Date HRConnect received external appeal form:**

**Name:**

**Date:**

**Please email this form directly to the email address below; hard copy forms should be scanned then emailed.** This will ensure you receive an automatic acknowledgement of your form, so you can be sure it has been received. Forms sent by post may take longer and you will not receive an automatic acknowledgement. There is NO requirement to post a hard copy of a form you have emailed to HRConnect.

**Please return completed form to:**

**Non Industrial**

**Post:**

HRConnect (NICS)  
PO Box 1090  
Beacon House  
27 Clarendon Road  
Belfast  
BT1 9EX

**Email:**

[NICS@HRConnect.nigov.net](mailto:NICS@HRConnect.nigov.net)

**Industrial**

**Post:**

HR Connect (Industrial)  
PO Box 1227  
Beacon House  
27 Clarendon Road  
Belfast  
BT1 9LA

**Email:**

[Industrial@HRConnect.nigov.net](mailto:Industrial@HRConnect.nigov.net)

**NIO:**

**Post:**

HRConnect (NIO)  
PO Box 1091  
Beacon House  
27 Clarendon Road  
Belfast  
BT1 9EY

**Email:**

[NIO@HRConnect.nigov.net](mailto:NIO@HRConnect.nigov.net)