

SCHEDULE 12

SOCIAL VALUE

SUBJECT TO CONTRACT/CONTRACT DENIED

Schedule 12 Social Value

1. Background

- 1.1 The Northern Ireland Civil Service and its associated agencies are committed to the responsible use and protection of natural resources and reducing our carbon footprint as key objectives in the Sustainable Development Strategy for Northern Ireland.
- 1.2 In support of the Draft Programme for Government and the Digital Transformation Strategy 2017-21, the Northern Ireland Civil Service want people and communities in Northern Ireland to fulfil their potential and is committed to supporting those in need to develop their confidence, capability and necessary skills, in order to build an innovative, creative society for Northern Ireland.
- 1.3 It is also committed to maximising the progression into the workforce of people who are long term unemployed and those leaving education and training, both as a way of maximising value for money from its investment in these services and to provide a skilled and productive workforce that can deliver future Government investment and help attract inward investment for Northern Ireland.
- 1.4 In accordance with the [Procurement Policy Note \(PPN\) 01/21 \(Scoring Social Value Policy\)](#), this Agreement will deliver measurable social value outcomes.

2. Social Value Delivery Plan and Methodology

- 2.1 The Supplier shall deliver the services in accordance with this Schedule and its Social Value Delivery Plan and submitted and in accordance with paragraph 3.5 of Schedule 2.1 (Services Description), unless otherwise agreed with the Authority, at the Authority's discretion.
- 2.2 The Supplier's Social Value Delivery Plan must include the social value initiatives that the Supplier will deliver to fulfil the required number of points on the Agreement. The Supplier's methodology must include:
- Timescales for delivery of the social value requirements;
 - The resources, both internal and external, that the Supplier will use to plan and deliver the social value requirements including description of its involvement (this should include details of suppliers in the supply chain);
 - The activities the Supplier will undertake to deliver the social value initiatives selected within the completed Social Value Delivery Plan and how the Supplier will undertake

these activities. This should include how the Supplier will engage with key stakeholders (e.g. the Authority, social value beneficiaries, organisations within the voluntary, community and social enterprise sector etc.);

- Confirmation that the planned activities are additional to the activities the Supplier already undertakes;
- How the Supplier will monitor and report on the delivery of the social value requirements and address any performance issues, including any contingency plans; and
- Assurance that the Supplier will deliver the minimum mandatory requirements listed in the Social Value Points Matrix within clause 4.1 as part of the overall social considerations' requirement set out in clause 3.1 of this Schedule.

2.3 The Authority may request an updated Social Value Delivery Plan at interims throughout the Agreement, to take into account the invoiced contract value, the Supplier's delivery of social value initiatives during the period reported on and the Supplier's forecasted delivery of the social value requirements.

3. Social Value

3.1 The Supplier must deliver a minimum of 100 Social Value points for every £1 million (and pro-rata) in invoiced value, capped at an averaged contract value of £3 million per annum. The social value initiatives which are eligible for inclusion on this Agreement are outlined at clauses 5.0 – 15.0.

3.2 The Supplier must provide the mandatory minimum social value requirements listed within the Social Value Points Matrix in clause 4.1 as part of the overall social value initiatives requirement delivered on the Agreement.

3.3 The Supplier may provide a mix of all eligible social value requirements as outlined at clauses 5.0 – 15.0 of this Schedule, subject to the mandatory minimum requirements set out within clause 4.1, providing the overall social value initiatives deliver a minimum value of 100 Social Value points for every £1 million (and pro-rata) in invoiced value, capped at an averaged invoiced value of £3 million per annum.

- 3.4 The Supplier shall ensure that all UK staff (including agency staff) who are directly responsible for provision of the Services are paid not less than the applicable National Living Wage as published from time to time by the UK Government.
- 3.5 The Supplier can deliver the social value requirements throughout the Agreement Term based on business need, providing the overall social value requirement is delivered in full within the Agreement Term.
- 3.6 The Supplier must only count towards its social value points target those activities that have been delivered as a direct result of the social value requirements set out in this Schedule.

4. Social Value Points Matrix for the Agreement

- 4.1 The social value initiatives as outlined at clauses 5.0 – 15.0 of this Schedule carry the following amount of Social Value points:

LAND REGISTRATION DELIVERY PARTNER CONTRACT

THEME 1: Increasing secure employment and skills					
PFG OUTCOMES	SOCIAL VALUE INDICATOR	SOCIAL VALUE INITIATIVES	AMOUNT	SOCIAL VALUE POINTS (pro rata)	Minimum Mandatory Requirements
<ul style="list-style-type: none"> Our economy is globally competitive, regionally balanced and carbon-neutral We have an equal and inclusive society where everyone is valued and treated with respect 	1.1 Create employment, retraining and other return to work opportunities for those furthest from the labour market	Paid employment	26 person weeks FTE	75	
		Work placements	2 weeks FTE	20	
	1.2 Create employment opportunities particularly for those who face barriers to employment and/or who are located in deprived areas	Skills development and educational attainment	8 hours of support or training	10	
		1.3 Create employment and training opportunities in industries with known skills shortages or in high growth sectors	Financial donation to support people within Northern Ireland who face barriers to employment to gain ICT qualifications	Contribution of £500 towards attainment of ICT qualifications Please note the maximum number of social value points that can be delivered through this initiative as set out within clause 10.5 of this Schedule	10
	1.5 Increase the representation of disabled people in the contract workforce	Digital skills development and educational attainment	8 hours of support or training	10	Note minimum ¹
	1.6 Support disabled people to develop new skills and recognised qualifications	Donation of ICT devices to support people at risk of digital exclusion within Northern Ireland	Contribution of £500 value of ICT devices Please note the maximum number of social value points that can be delivered through this initiative as set	10	

¹ A minimum of 20% of the total social value points required on the Agreement must be delivered for digital inclusion initiatives as per the requirements set out in clauses 8.1 – 8.4 of this Schedule.

LAND REGISTRATION DELIVERY PARTNER CONTRACT

<ul style="list-style-type: none"> • Everyone can reach their potential • People want to live, work and visit here 			out within clause 9.4 of this Schedule		
		Business development and knowledge sharing	8 hours of support or training	10	
		Financial donation to support organisations within the Voluntary, Community and Social Enterprise sector in Northern Ireland with outlay (and other fees) for the voluntary first registration of title in the Land Registry	Contribution of £500 towards registration fees ² for the voluntary First Registration of titles in Northern Ireland Please note the maximum number of social value points that can be delivered through this initiative as set out within clause 12.4 of this Schedule.	10	

THEME 2: Building ethical and resilient supply chains				
PFG OUTCOMES	SOCIAL VALUE INDICATOR	SOCIAL VALUE INITIATIVES	AMOUNT	SOCIAL VALUE POINTS (pro rata)
<ul style="list-style-type: none"> • Our economy is globally competitive, regionally balanced and carbon neutral 	2.1 Demonstrate action to promote collaboration and a fair and responsible approach to working throughout the supply chain	Fair Work strategy for the contract	1 strategy	30
			1 annual update	10

² The current registration fee for an electronic submission is £110 (The Land Registration Fees Order (NI) 2014)

LAND REGISTRATION DELIVERY PARTNER CONTRACT

<ul style="list-style-type: none"> • Everyone can reach their potential • People want to live, work and visit here • Everyone feels safe - we all respect the law and each other 	<p>2.2 Demonstrate action to promote ethical supply chains and practices; and, identify and manage risks of modern slavery and human rights abuses in the delivery of the contract, including in the supply chain.</p>	<p>Modern Slavery Assessment Tool</p>	<p>Completion of assessment and submission of improvement plan 1 annual update</p>	<p>50 10</p>
---	---	---------------------------------------	---	-----------------------

THEME 3: Delivering Zero Carbon				
PFG OUTCOMES	SOCIAL VALUE INDICATOR	SOCIAL VALUE INITIATIVES	AMOUNT	SOCIAL VALUE POINTS (pro rata)
<ul style="list-style-type: none"> • We live and work sustainably – protecting the environment • Our children and young people have the best start in life 	<p>3.1 Deliver additional environmental benefits in the performance of the contract including working towards net zero greenhouse gas emissions.</p> <p>3.3 Supply chains that minimise carbon footprint and emissions.</p>	<p>Environmental Strategy for the contract including annual updates with quarterly actions</p>	<p>1 strategy 1 annual update</p>	<p>30 10</p>

THEME 1: INCREASING SECURE EMPLOYMENT AND SKILLS

This theme aims to create employment and training opportunities, contribute to in-work progression and skills development, create opportunities for entrepreneurs and support economic growth.

5. Paid Employment Opportunities

5.1 The delivery of paid employment for people who face barriers to employment. The Supplier must ensure that they satisfy one of the following categories:

- people who have a disability and are seeking employment
- a person who is in education or has left education in the last 12 months and is seeking employment;
- people who are long-term unemployed³³;
- people who are located in deprived areas and are seeking employment;
- people who are underrepresented and new to the sector and are seeking employment;
- another person who faces barriers to employment or who is at risk of social exclusion and is seeking employment, as accepted by the Authority, at the Authority's discretion.

5.2 Each employment opportunity can be counted towards the Social Value Points target for up to 52 person weeks, where the definition of a person-week is the equivalent of one person working for 5 days.

5.3 Each employment vacancy must be notified to Jobcentre Online (www.jobcentreonline.com) and one or more organisations registered on the Social Value Unit website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose. Sufficient time must be allowed for information on vacancies to be made available and applications submitted.

5.4 Support and Training

5.4.1 Each beneficiary must be:

- provided with the opportunity to obtain training and accreditation relevant to the tasks they are expected to perform;

³³ a person aged under 25 that has been unemployed for more than 26 weeks and is seeking employment; or a person aged 25 or over that has been unemployed for more than 52 weeks and is seeking employment.

- asked if they would like to receive support with numeracy, literacy and information technology, and those that do must be signposted to sources of training and accreditation for these Essential Skills; and
- supported in undertaking training e.g. through flexible working arrangements, where practicable.

5.4.2 The costs of training and accreditation/registration must be covered by the Supplier either directly or through public or industry sources that they identify.

6. Unwaged work experience placements

- 6.1 The delivery of unwaged work experience placements for people who face barriers to employment and/or who are located in deprived area. This can include, for example, people with a disability including neurodiversity, people who are long-term unemployed, young people who are Not in Education, Employment or Training (NEET), people who are located in deprived areas and people who are underrepresented in the contract's workforce.
- 6.2 The Supplier is to provide work placement participants with meaningful work experience, training and development which will enhance their opportunities for future employment.
- 6.3 Each unpaid work placement opportunity must be notified to one or more organisations registered on the Social Value Unit website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.

7. Skills development and educational attainment

- 7.1 The delivery of skills development and educational attainment support in areas related to the contract to an education provider or organisation within the Voluntary, Community and Social Enterprise sector to aid the career development of people who are considered to be disadvantaged in the labour market or at risk of social exclusion. This can include, for example, people with a disability including neurodiversity, people who are long-term unemployed, young people who are Not in Education, Employment or Training (NEET), people who are located in deprived areas and people who are underrepresented in the contract's workforce.
- 7.2 This support can include vocational talks, curriculum support, careers guidance, workplace visits, mentoring, activities to promote career opportunities within the ICT sector to people furthest from the labour market and / or underrepresented within the sector, or as otherwise

agreed by the Authority. The Supplier shall agree the scope of activities with the Authority prior to delivery.

- 7.3 Each opportunity must be notified to one or more organisations registered on the Social Value Unit website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.

8. Digital skills development and educational attainment

8.1 The delivery of digital skills development and educational attainment initiatives in areas related to the Agreement designed to enhance the digital capability of people who are considered to be at risk of digital exclusion. This can include people with a disability, females living in rural areas, people over the age of 65, young people who are Not in Education, Employment or Training (NEET), or another group considered to be at risk of digital exclusion as agreed with the Authority, at the Authority's discretion.

8.2 Activities may include: workshops; online training; digital clinics; peer learning projects; or equivalent initiative as agreed with the Authority, at the Authority's discretion. The Supplier shall agree the scope of activities with the Authority prior to delivery.

8.3 Each digital skills development and educational attainment initiative (including donation of devices) must be notified to one or more organisations registered on the Social Value website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.

8.4 The Supplier must provide the mandatory minimum requirements for digital inclusion initiatives listed within the Social Value Points Matrix in clause 4.1 of this Schedule.

9. Donation of ICT devices to support digital skills development and educational attainment

9.1 The donation of suitable ICT devices to enhance the digital capability of people at risk of digital exclusion within Northern Ireland (e.g. laptops, tablets, devices to access internet connection etc.). This can include people with a disability, females living in rural areas, people over the age of 65, young people who are Not in Education, Employment or Training (NEET), or another group considered to be at risk of digital exclusion as agreed with the Authority, at the Authority's discretion.

9.2 The Supplier shall agree the scope of donations with the Authority prior to delivery.

- 9.3 Opportunities relating to the donation of ICT devices must be notified to one or more organisations registered on the Social Value website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.
- 9.4 A maximum of 20% of the social value points required by the Agreement may be delivered by donating suitable ICT hardware for people at risk of digital exclusion in Northern Ireland.

10. Financial support for ICT skills development and educational attainment

- 10.1 The provision of financial donations to support people within Northern Ireland who face barriers to employment to gain industry recognised ICT qualifications and help address the digital skills shortage. This may include, for example, people with a disability including neurodiversity, people who are long-term unemployed, young people who are Not in Education, Employment or Training (NEET), people who are located in deprived areas and new to the sector, people who are from ethnic minority communities and are new to the sector and people from an underrepresented gender group within the sector.
- 10.2 The financial support can include donations towards tuition fees and relevant resources (e.g. course textbooks) or as otherwise agreed by the Authority. The Supplier shall agree the scope of financial donations with the Authority prior to delivery.
- 10.3 Each financial support opportunity must be notified to one or more organisations registered on the Social Value Unit website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.
- 10.4 The Supplier cannot claim social value points under this initiative for any training and qualifications provided to people working on the contract.
- 10.5 A maximum of 10% of the social value points required by the Agreement may be delivered by providing financial support for ICT skills development and education attainment.

11. Business development and knowledge sharing

- 11.1 The Supplier will deliver skilled advice in an area related to the Agreement to:
- an organization or organizations within the Voluntary, Community and Social Enterprise (VCSE) sector.
 - micro businesses within the first 48 hours of trading

- 11.2 This may include: mentoring, training, advice or other professional voluntary services or equivalent initiatives as agreed with the Authority, at the Authority's discretion. The Supplier shall agree the scope of activities with the Authority prior to delivery.
- 11.3 Each skilled advice opportunity must be notified to one or more organisations registered on the Social Value Unit website (www.buysocialni.org/Contractors/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.
- 11.4 Social Enterprise NI (SENI) (<https://www.socialenterpriseni.org>) is the representative body for social enterprises in Northern Ireland. SENI connect, support, develop and sustain vibrant businesses to create social change. SENI can provide advice and guidance to help businesses who want to explore opportunities to work with social enterprises in Northern Ireland.

12. Financial support for Compulsory First Registration

- 12.1 The provision of financial donations to organisations within the Voluntary, Community and Social Enterprise sector within Northern Ireland to support with outlay fees in relation to Compulsory First Registration.
- 12.2 The financial support can include donations towards outlay fees only. The Supplier shall agree the scope of financial donations with the Authority prior to delivery.
- 12.3 Each financial support opportunity must be notified to one or more organisations registered on the Social Value Unit website (www.buysocialni.org/Suppliers/find-a-broker/) and/or equivalent agencies named by or agreed with the Authority for this purpose.
- 12.4 A maximum of 20% of the social value points required by the Agreement may be delivered by providing financial support for outlay costs in relation to Compulsory First Registration for organisations within the Voluntary, Community and Social Enterprise sector.

THEME 2: BUILDING ETHICAL AND RESILIENT SUPPLY CHAINS

This theme aims to tackle employment inequality, reduce the risk of modern slavery and human rights abuses within the supply chain, and promote diverse and secure supply chains.

13. Fair Work Practices

- 13.1 The New Decade, New Approach Deal emphasised the importance of access to good jobs, where workers have a voice that provides a level of autonomy, a decent income, security of tenure, satisfying work in the right quantities and decent working conditions. Creating good jobs and protecting workers' rights impacts upon better health and wellbeing by tackling inequalities, building self-efficacy and combating poverty and also helps employers to attract and retain the talent they need to grow and thrive.
- 13.2 The Supplier will develop, implement and maintain a fair work practices policy in relation to this agreement which demonstrates the Supplier's commitment to ensuring that workers employed on this agreement are treated fairly, humanely and equitably. This should be submitted within 60 days of award of the Agreement.
- 13.3 The Fair Work Policy must at least include and address among other things:
- employment terms and conditions, including pay, job security, minimum guaranteed hours
 - working environment, including health, safety and wellbeing, social support and cohesion, employee voice and representation and work life balance
 - skills development, including opportunities for progression
 - fair shift arrangements including adequate rest breaks
 - processes for identifying and managing the risks of modern slavery in the delivery of the Agreement, including in the supply chain; and
 - other initiatives that tackle inequality, promote staff welfare and support staff wellbeing.
- 13.4 The Supplier shall submit an annual progress report to the Authority. The report shall be in writing and shall detail the actions taken by the Supplier and its subcontractors (if any) to implement the Fair Work strategy in the delivery of the Agreement, as well as setting out quarterly actions for the year ahead.
- 13.5 The Authority reserves the right to survey workers on workforce matters such as access to terms and conditions, staff policies such as grievance procedures and how payment for services is managed.

14. Ethical Supply Chain

- 14.1 As outlined within Procurement Guidance Note 03/18, the NICS recognise the importance of adopting a human rights based approach to public procurement to both prevent human rights violations and abuses and to take an active role in respecting, protecting, and fulfilling human rights.
- 14.2 Doing business with respect for human rights is linked to business opportunities such as: improved employee retention and recruitment rates; greater access to customers and buyers who increasingly value ethical practices; and, improved relationships with workers, communities and stakeholders, resulting in a stronger business reputation.
- 14.3 Ensuring supply chains are ethical contributes to sustainable development, protects the human rights of individuals, provides job opportunities and brings families out of poverty. By providing decent work and demanding Suppliers do the same, organisations invest in the future of communities.
- 14.4 On the Effective Date, the Authority will email the Supplier an invitation to complete the Modern Slavery Assessment Tool (MSAT). Within eight weeks of the date of this Agreement the Supplier shall complete the MSAT to assess the capacity of its organisation to manage and prevent the risks of modern slavery within the supply chain of goods being used on or produced for the Authority's contract.
- 14.5 MSAT is a modern slavery risk identification and management online tool. MSAT has been designed to help public sector organisations work in partnership with suppliers to improve protections and reduce the risk of exploitation of workers in supply chains. When suppliers complete the assessment, they will receive a report which will provide recommendations on how to improve its anti-slavery activity and point towards useful guidance and practical tools to help make improvements.
- 14.6 Within 4 weeks of completing MSAT, the Supplier will submit a written action plan to the Authority setting out how the Supplier will implement the MSAT recommended improvements and reduce the risk of exploitation of workers in the contract's supply chains on the Agreement.
- 14.7 Prior to subsequent annual contract reviews, the Supplier will update its answers via the MSAT (which will be prepopulated with its previous answers), to detail the progress made in implementing the MSAT recommended improvements. The Authority reserves the right to request an updated progress report at interims throughout the contract.

- 14.8 The Authority reserves the right to inspect supply chain audits, survey workers on workforce matters such as access to terms and conditions and staff policies such as grievance procedures, request information on how payment for services is managed and request the Supplier to engage with independent monitoring organisations in relation to the supply chain on the Agreement.
- 14.9 The Supplier must provide the mandatory minimum requirements for the Ethical Supply Chain requirements listed within the Social Value Points Matrix in clause 4.1 of this Schedule.

THEME 3: DELIVERING ZERO CARBON

This theme aims to promote environmental benefits, influence environmental protection and improvement and work towards net zero greenhouse gas emissions.

15. Environmental Strategy and Practices

- 15.1 As set out in the Programme for Government, the Executive aim to develop a regionally-balanced economy that is globally competitive and carbon neutral and to build a place where everyone can reach their potential. The Executive's Green Growth Strategy aims to ensure the sustainability of Northern Ireland's natural environment, while fostering the necessary conditions for innovation, investment and competition that can give rise to new sources of economic growth, while building resilient ecosystems. By doing so, we can create jobs, reduce carbon, enhance profitability, lower waste, increase efficiency and protect our environment and climate for future generations.
- 15.2 The Supplier is required to take a sound, proactive, environmental approach throughout its supply chain in the delivery of this Agreement. Within 60 days of the award of the Agreement, the Supplier is required to provide the Authority with an Environmental Strategy detailing its environmental commitments in relation to this Agreement. The Strategy will set out the processes and actions that the Supplier will undertake to demonstrate that its activities in relation to this Agreement show a consideration to the environment and a commitment to continually reduce the Supplier's impact on the environment throughout its supply chain including in relation to the extraction of raw materials for ICT products. The Strategy must at least include and address among other things the Supplier's actions to:
- Identify and manage environmental risks associated with the delivery of the Agreement;

- Investigate and address issues of poor environmental performance throughout the supply chain on this agreement.
- Conserve energy and continuously reducing the carbon footprint and emissions levels across its supply chain on the agreement including details of carbon reduction initiatives.
- Conserve materials such as wood, paper and other natural resources;
- Phase out the use of ozone depleting substances and minimise the release of greenhouse gases, volatile organic compounds and other substances damaging to health and the environment;
- Extend the useful life of the ICT devices supplied in the delivery of the Agreement, through relevant durability, repairability and upgradability features of the products, the provision of detailed care instructions to extend the life of the products; repair and re-use where appropriate;
- Phase out the use of single-use resources, instead re-using (where possible), recycling or using recycled resources; and
- Reduce packaging and waste, and using recyclable packaging.
- Raise awareness of the environmental impacts related to the Agreement amongst the Supplier's workforce and encourage environmentally conscious behaviours within the workplace;
- Provide updates to the Contracting Authority on innovations and best practice within the market place to minimize the environmental impact of the Contract

15.3 At end of year review meetings, the Supplier will submit an annual progress report to the Authority, detailing the progress made in relation to the Environmental Strategy and setting out the quarterly actions for the year ahead. The report shall be in writing and shall detail the steps taken by the Supplier and its subcontractors (if any) to implement the environmental improvements on the Agreement. The Authority reserves the right to request an updated progress report at interims throughout the Agreement.

15.4 The Supplier must provide the mandatory minimum requirements for the Environmental Strategy listed within the Social Value Points Matrix in clause 4.1 of this Schedule.

General requirements

16. Positive Action to Maximise Employment Opportunities

16.1 All employment vacancies on the Agreement are to be notified by the Supplier to www.jobcentreonline.com and one or more organisations registered on the Social Value Unit's website (www.buysocialni.org/Suppliers/find-a-broker/) and other agencies named by or agreed with the Authority for this purpose. Sufficient time must be allowed for information on vacancies to be made available and applications submitted.

17. Security clearance

17.1 The Supplier shall obtain security clearance for all persons visiting the workplace in relation to employment, work experience or site visits to the same standard as all other personnel involved in the contract in accordance with this Agreement.

18. Health and Safety

18.1 It is the responsibility of the Supplier to ensure that any person visiting the workplace in relation to the social value requirements has or is supported to obtain the necessary health and safety accreditation or other appropriate measures and appropriate personal protective equipment if necessary.

19. Costs

[DN: review once detailed financial information provided.]

19.1 The Supplier shall deliver the social value requirements within its tender sum (omitting any grants or other public funding that will be obtained to offset the costs of delivering the social value requirements).

20. The Authority's Support Activities

20.1 Organisations delivering employability, education and skills training are listed on the Social Value Unit website (www.buysocialni.org/Suppliers/find-a-broker/) established for the purpose of helping Suppliers identify social value beneficiaries. However, this action does not comprise or imply any promise on the part of the Authority or its agents to provide

suitable services. Responsibility for sourcing social value beneficiaries remains with the Supplier.

- 20.2 Any action taken by the Authority or its agents to broker relationships between the Supplier and local individuals/firms/agencies does not imply and should not be deemed to imply that it or its agents consider the individual/firm/agency as suitable for engagement by the Supplier.

21. Sub-contractors

- 21.1 It is the Supplier's responsibility to develop a working method and where necessary secure sub-contractor co-operation in order to achieve the Authority's social value requirements.

22. Data Protection

- 22.1 Where the Supplier has selected to provide paid employment opportunities for people who face barriers to employment the following Data Protection arrangements will apply.

- 22.2 A Data Protection Consent Form (as provided) must be completed by each person in the Supplier's Social Value Monitoring Report and therefore counted towards the Social Value target for the agreement. Consent shall be provided on a voluntary basis and can be withdrawn at any time (as noted within the Data Protection Consent Form). Completed Consent Forms must be sent to the Strategic Investment Board. Notwithstanding the above, the Supplier shall ensure it satisfies itself in respect of its obligations under the Data Protection Act 2018 (as may be amended from time to time) and the General Data Protection Regulation (GDPR) (Regulation (EU 2016/679).

- 22.3 The Supplier, at the award of the Agreement, shall enter into a Data Processing Agreement with the Strategic Investment Board. This is to enable the sharing of personal information (provided in the Social Value Monitoring Report) for the purposes of checking and verification.

- 22.4 The Supplier must only engage a Sub-processor, in relation to the Social Value requirements, with the prior consent of the Strategic Investment Board and must enter into a Data Processing Agreement with any Sub-processor with whom the information in the Supplier's Social Value Monitoring Report is shared.

23. Monitoring Information

23.1 The Supplier shall provide a completed Social Value Monitoring Report every quarter using the Social Value online monitoring system. The Authority retains the right to request interim reports.

23.2 This Report will include, subject to the initiatives selected for delivery by the Supplier and Data Protection:

- the value of services invoiced to date;
- a listing of all of the people who face barriers to employment who have been employed on the contract, which barrier to employment category they meet and the number of FTE weeks they have delivered since their employment;
- the number of weeks of unwaged work experience delivered and details of which barrier to employment category each beneficiary meets;
- details of skills development and educational attainment activities delivered, including brief description of activity and hours of support provided;
- details of digital inclusion activities delivered, including brief description of activity and hours of support provided;
- details of ICT devices provided to people at risk of digital exclusion including value, number of devices donated and recipient group(s);
- details of financial support provided towards attainment of recognized ICT qualifications including value of financial support provided, name of courses and education provider and details of which barrier to employment category each beneficiary meets;
- details of financial support provided in relation to outlay costs for Compulsory First Registration to organisation(s) within the voluntary community and social enterprise sector including financial value of support provided and name of recipient organisation(s);
- details of business development and knowledge sharing initiatives delivered, including details of the organisation(s), brief description of activity and hours of support provided;
- confirmation that a Fair Work Strategy has been developed and submitted and an annual progress report with quarterly actions provided to the Authority;
- confirmation that an Environmental Strategy has been developed and submitted and an annual progress report with quarterly actions provided to the Authority;

LAND REGISTRATION DELIVERY PARTNER CONTRACT

- confirmation that the Modern Slavery Assessment Tool has been completed, submission of improvement action plan and annual updates provided to the Authority; and,
- the actions being undertaken to address any problems identified.

23.3 The Supplier shall provide all information necessary, including obtaining it from subcontractors and agencies, and cooperate with the Authority's Representative to review progress on delivering the overall social consideration requirement as set in this Schedule.

23.4 The Supplier should not record any activities on the Social Value Monitoring Reports to the extent that they are delivered (wholly or in part) for a purpose other than satisfying the requirements specified in this Schedule.

SUBJECT TO CONTRACT/CONTRACT DENIED