

Ordnance Survey Northern Ireland (OSNI) Privacy Information Statement

OSNI, a division within the Department of Finance (DoF) Land & Property Services (LPS), is responsible for mapping.

In order to carry out its functions, OSNI is required to process personal information. The type(s) of data we hold and the reason(s) we are required to process it are set out below. The Department of Finance is the data controller of the information and is committed to protecting your privacy at all times when using your personal data.

Purpose for processing

We collect and process personal information to allow us to meet our legal obligations and public functions, including:

- For mapping and ordnance survey purposes, including sales and licensing of mapping products and services; and
- For corporate and administrative reasons to support the above.

Types of personal data

We process information relevant to the reasons/purposes stated above. This may include:

- Name;
- Telephone numbers;
- Other personal details such as email address;
- Financial details;
- Goods or services provided;
- Business details of sole traders;
- Correspondence addresses;

- Property address details.

We process personal information about our:

- Customers and clients;
- Suppliers and services providers;
- Advisers, consultants and other professional experts;
- Complainants and enquirers;
- People involved in court cases involving Government, including Tribunals;
- Members of staff.

Lawful basis for Processing

Activity	Legal or other Basis
Ordnance Survey mapping	Ordnance Survey Act 1841
	The Copyright (Materials Open to Public Inspection) (Marking of Copies of Maps) Order 1989
	Boundary Survey (Ireland) Act 1854 (except Section 15)
	Section 1 of the Administrative Provisions Act (Northern Ireland) 1933
	Public Task necessary for official functions
Cameo online map shop and offline map sales; copyright & licensing; commercial contracts; digital data supply	Performance of contract to facilitate payment to enable purchase or licensing of mapping products and services. Personal data is processed under legitimate interests when improving services and to detect and prevent fraud.

How we obtain it

Where necessary or required we may obtain your personal information from:

- You, your representatives and/or agents;
- Application forms completed by yourself or your advisors;
- Correspondence and affidavits lodged by yourself, your advisors or third parties;

- Family, associates and representatives of the person whose personal data we are processing;
- Central government;
- Local government;
- Suppliers and service providers;
- Financial organisations such as banks and building societies;
- Courts, tribunals and parties to litigation;
- Social media and other public platforms;
- The courts on production of a valid court order;
- NI Water;
- Mobile mapping systems.

Who will it be shared with

- Enforcement of Judgements office;
- The courts on production of a valid court order;
- NI Water for prevention of fraud purposes;
- Taxation authorities such as HMRC;
- Local councils;
- Emergency responders;
- Police forces
- Other authorities for the purposes of them carrying out their statutory functions.

How will it be used

We may use your information to:

Analyse and publish statistics in relation to land and property, including in anonymised and/or aggregated formats;

Compare it against other information to help combat fraud and crime.

Mapping will process Personal Data only when necessary for performance of a contract – e.g. it will be necessary to process details in order to effect payment for OSNI products, or licences.

Cameo online map shop uses personal information to enable to purchase or licence of mapping products online and the dispatch of same. Mapping shares personal information with Account NI only to facilitate payment transactions for goods and services.

Cameo – Personal payment details are processed by the payment service provider Worldpay to enable to financial transaction to be completed. LPS does not disclose any information you provide to any third parties or other Government departments except where:

- Such disclosures are necessary to fulfil LPS service obligations to you, in which case LPS will require such third parties to agree to treat it in accordance with this Privacy Notice;
- Required by applicable laws, courts orders, or government regulations (for example, to prevent or detect crime); or
- You give LPS permission to do so.

Mobile Mapping Systems, including vehicle mounted systems, Unmanned Aerial Vehicles (UAVs) and handheld scanners may inadvertently capture personal data when collecting imagery. Where this occurs, the data will be anonymised during processing and original raw imagery will not be retained for any longer than is necessary.

All data processed by OSNI is held securely and access is strictly controlled.

How long will we keep it

We will only retain your data for as long as necessary to process what we need to and in line with the [Department of Finance Retention and Disposal Schedule](#).

Full details of the Department of Finance's role as a data controller and your rights in relation to information we hold about you can be found in [LPS Privacy Notice](#) and the main [Department of Finance Privacy Notice](#).

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