

Valuation (LPS) Privacy Information Statement

Valuation, a division within the Department of Finance (DoF) Land & Property Services (LPS), is responsible for the valuation of property for rating liability and other purposes.

In order to carry out its functions, Valuation is required to process personal information. The type(s) of data we hold and the reason(s) we are required to process it are set out below. The Department of Finance is the data controller of the information and is committed to protecting your privacy at all times when using your personal data.

Purpose for processing

We collect and process personal information to allow us to meet our legal obligations and public functions, including:

- For the purpose of assessing liability and billing for rates;
- For valuation purposes; and
- For corporate and administrative reasons to support the above.

Types of personal data

We process information relevant to the reasons and purposes stated below.

This may include:

- Name;
- Telephone numbers;
- Email addresses;
- Other personal details such as date of birth;
- Financial details;
- Business details of sole traders;
- Property transaction details such as purchase price and date, and rent and lease details;
- Correspondence addresses; and

- Property address details.

We process personal information about our:

- Customers and clients;
- Suppliers and services providers;
- Advisers, consultants and other professional experts;
- Complainants and enquirers; and
- People involved in court cases involving Government, including Tribunals.

Special categories of personal data

Special categories of information as defined by Article 9 of the UK GDPR are not processed by Valuation.

Lawful basis for Processing

Activity	Legal Basis
Valuation	Stormont Regulation & Government Property (NI) Act 1933
	Acquisition of Land Act 1919
	Land Clauses Consolidation Act 1845
	Local Government (NI) Act 1972
	The Drainage (NI) Order 1973
	Lands Tribunal & Compensation Act (NI) 1964
	The Rates (NI) Order 1977
	Land Acquisitions & Compensation (NI) Order 1981
	The Housing (NI) Order 1981
	The Local Government, Planning and Land (NI) Order 1981
	Land Compensation (NI) Order 1982
	The Planning Blight (Compensation) (NI) Order 1981
	The Industrial Development (NI) Order 1982
	The Roads (NI) Order 1993
	The Compulsory Acquisition (Interest) (NI) Order 1996
	The Strategic Investment & Regeneration of Sites (NI) Order 2003
Water & Sewage Services (NI) Order 2006	
Factories Act (NI) 1965	

This represents the main legislation under which LPS Valuation operates; it is not an exhaustive list of all such legislation.

How we obtain it

Where necessary or required we may obtain your personal information from:

- You, your representatives and your agents;
- Application and appeal forms completed by yourself or your representatives or your agents;
- Rent and lease questionnaires and other forms completed by yourself or your representatives or your agents;
- Correspondence and affidavits lodged by yourself, your advisors or third parties;
- Family, associates and personal representatives of the person whose personal data we are processing;
- Central government;
- Local government;
- Suppliers and service providers;
- Financial organisations such as banks and building societies;
- Courts, tribunals and parties to litigation;
- Social media and other public platforms;
- The Charity Commission for Northern Ireland;
- Other government Departments and organisations working as their agents;
- The courts on production of a valid court order;
- NI Water; and
- Taxation authorities such as HMRC.

Who will it be shared with

- The courts on production of a valid court order;
- NI Water;
- The Charity Commission for Northern Ireland;
- Taxation authorities such as HMRC;
- Northern Ireland Housing Executive;
- Local councils;
- Credit reference agencies; and

- Other authorities for the purposes of them carrying out their statutory functions.

How will it be used?

We may use your information to:

- Administer the assessment, billing, collection, and recovery of rates;
- Assist in the provision of valuation services;
- Verify land and property details and authentication of occupancy and ownership;
- Analyse and publish statistics in relation to land and property, including in anonymised and aggregated formats; and
- Compare it against other information to help combat fraud and crime.

LPS does not disclose any information you provide to any third parties or other Government departments except where:

- Such disclosures are necessary to fulfil LPS service obligations to you, in which case LPS will require such third parties to agree to treat it in accordance with this Privacy Notice;
- Required by applicable laws, courts orders, or government regulations (for example, to prevent or detect crime); or
- You give LPS permission to do so.

How long will we keep it?

We will only retain your data for as long as necessary to process what we need to and in line with the Department of Finance's Retention and Disposal Schedule.

Full details of the Department of Finance's role as a data controller and your rights in relation to information we hold about you can be found in [LPS's Privacy Notice](#) and the main [Department of Finance Privacy Notice](#).

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