

## FOI DOF/2026-0067

**Request**

1. Please outline the number of NICS vacancies at Administrative Officer grade in the Belfast City Council area.

Please break this down by department and building.

**DoF response**

I can confirm the department holds some of the information requested.

1. Details of the total vacancies in each department is not held centrally by Department of Finance. Each Civil Service department is responsible for managing its resources – both financial and staff. Each department determines its individual workforce needs and is responsible for ensuring that any additional staffing resources are affordable. When a department identifies a vacancy that needs filled, the request is referred to NICS HR to initiate the process to fill the post. NICS HR liaises with all departments on an ongoing basis to seek to prioritise recruitment activity within allocated financial and staff resources.

NICS HR does not maintain records of vacancies by Council Area, however, we do hold information on vacancies broken down by city/town. As at the end of January 2026, (the most recent figures available at time of the request), NICS HR was managing a caseload of 1147 General Service and 2 Non-General Service Administrative Officer vacancies in Belfast. The breakdown of the vacancies by Department and office address is shown in the table below.

AO General Service - Belfast	DAERA	DfC	DfE	DfI	DoF	DoH	DOJ	PPS	TEO	Total
2-4 Bruce Street					2					2
2A Milewater Road	1									1
9 Lanyon Place					3					3
Adelaide House			14							14
AIB Buildings							10			10
Balmoral Road				1						1
Belfast Chambers								11		11
Castle Buildings						1	2		1	4

<b>AO General Service - Belfast</b>	<b>DAERA</b>	<b>DfC</b>	<b>DfE</b>	<b>Dfl</b>	<b>DoF</b>	<b>DoH</b>	<b>DOJ</b>	<b>PPS</b>	<b>TEO</b>	<b>Total</b>
Castle Court		243								243
Causeway Exchange		7								7
Clare House	17				2					19
Cleaver House		8								8
Colby House					11					11
Consumer Affairs Building			4							4
Craigantlet Buildings					1					1
Crown Buildings Shankill		3								3
Dargan File Stores	1									1
Depot Airport Road				2						2
Goodwood House		68			10					78
Great Northern Tower		548								548
Hollywood Road Jobs and Benefits Office		1								1
Hydebank				7						7
Hydebank Wood College							4			4
James House				6						6
Killymeal House			1							1
Knockbreda Jobs and Benefits Office		7								7
Knockview Buildings							3			3
Laganside Courts							11			11
Laganside House							25			25
Lanyon Plaza					75					75
Public Record Office		10								10
Queen's Court							8			8
Royal Courts of Justice							13			13
Stormont Castle									5	5
<b>Total</b>	<b>19</b>	<b>895</b>	<b>19</b>	<b>16</b>	<b>104</b>	<b>1</b>	<b>76</b>	<b>11</b>	<b>6</b>	<b>1147</b>

<b>AO Non-General Service - Belfast</b>	<b>DfE</b>	<b>Dfl</b>	<b>Total</b>
Consumer Affairs Building	1		1
Depot Airport Road		1	1
<b>Grand Total</b>	<b>1</b>	<b>1</b>	<b>2</b>