

APPOINTMENT OF GATEWAY REVIEWERS - GATEWAY REVIEW PROJECTS

The NI Gateway review process is a series of independent peer reviews at key stages of a programme or project lifecycle, aimed at ensuring its successful delivery. Gateway reviewers are managed in NI by the Commercial Delivery Group (CDG) within CPD the local authorised hub. We process Curriculum Vitae details for external reviewers and employment history, skills, qualifications for internal reviewers.

Type(s) of personal data

- Name, workplace address, workplace telephone number, workplace email, financial details, skills/training details, professional qualifications and items of recent career experience.

Lawful basis for processing

- Public task

How we obtain it

- Data subjects

Who it will be shared with

Information collected will be available for use within CDG, other Government Departments, Agencies, NDPBs, authorized Gateway Hubs, Cabinet Office/HMT National Infrastructure and Service Transformation Authority (NISTA) and Departmental Portfolio, Programme and Project Offices (P3O's) for the following purposes.

How it will be used

- To select teams for Gateway and other Assurance Reviews;
- To inform you of Gateway Review related services, to issue advice and guidance to you and for your personal development in the Assurance Reviewer context;
- For statistical purposes and in particular for CDG for Programme and Project Management in the preparation of reports to the DoF Board, CPD Chief Executive, NISTA and authorised Gateway Hubs;
- For facilitation and development of the Programme/Project Assurance Processes;
- To inform CDG, P3O's, and other Gateway Hubs of Reviewer participation; and
- To arrange reimbursement of expenses incurred due to participation in Gateway or other Assurance Reviews.

How long we keep it

The information will be held for as long as the Reviewer wishes to remain 'active'. Thereafter it will no longer be processed but may be retained to ensure integrity of the Gateway process. However, whereby an individual has never undertaken a review, it may be deleted in line with the Retention & Disposal policy schedule, six years.

Full details of the Department of Finance's role as a data controller and your rights in relation to information we hold about you can be found in the Department of Finance Privacy Notice.

Data Protection Officer Details:

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