

PUBLISHING 4 - APPLICATION FOR PERMISSION TO PUBLISH LAND & PROPERTY SERVICES (LPS)/ORDNANCE SURVEY OF NORTHERN IRELAND® (OSNI®) BRANDED INTELLECTUAL PROPERTY (IP) IN A BROADCAST

THIS FORM MUST BE COMPLETED IN FULL

Please forward your application form to:

**Intellectual Property Rights (IPR) Branch,
Land & Property Services, Lanyon Plaza,
7 Lanyon Place, Town Parks, Belfast, BT1 3LP**

E-mail: copyright@finance-ni.gov.uk

LPS USE ONLY

Customer ID

Permit No

Commencement Date:

- If permission is granted, you must publish within six (6) months from the Commencement Date of the Broadcasting Publishing Permit. For the avoidance of doubt the Commencement Date will be the date of issue of the Broadcasting Publishing Permit.
- If you do not produce the publication within the six (6) month period the Broadcasting Permit will expire and you will have to reapply. (Unless LPS' IPR Branch has agreed a publication date with you).
- LPS recommend that you read the Publishing Guidance Notes outlined in this application form before you submit your application to publish. If you require assistance to complete this application form please contact IPR Branch at one of the contact points outlined above.

1. APPLICANT DETAILS (BLOCK Capitals)

Company Name (if applicable)

Contact Name

Address

Post Code

VAT Registration No

Tel:

Email:

2. INTELLECTUAL PROPERTY

Name and year of publication of the LPS/OSNI branded IP or map based upon the:

IP you wish to publish

Sheet/Plan Number

Scale

AIR PHOTOGRAPH

File Number

Frame Number

ORTHOGRAPHY

Tile Number

3. BROADCASTING INFORMATION

Date of first Broadcast

Name of Programme

Broadcaster's Name

Will the Programme be repeated? Yes No

Will the Programme be available on the internet online on demand? Yes No

Will the IP be used when promoting the Programme ie in a trailer? Yes No

Will the Programme be deposited with the National Film Archive? Yes No

or a similar archive holding body? Yes No

Will the Programme be shown at festivals and/or conferences of the film, television, music and multi-media industries? Yes No

4. APPLICANT SIGNATURE

I/We hereby apply for permission to publish LPS/OSNI IP in our broadcast:

Signature

Name (BLOCK CAPITALS)

Date

5. SIGNED ON BEHALF OF LAND & PROPERTY SERVICES

Signature

Name (BLOCK CAPITALS)

Date

PUBLISHING GUIDANCE NOTES

1. INTRODUCTION

If you wish to publish any work protected by the Copyright Designs and Patents Act 1988 (as amended) (the “Act”) you should take all reasonable steps to identify the Copyright owner of the material to obtain permission to make copies.

2. COPYRIGHT IN LPS IP

2.1 Under the “Act”, Crown Copyright subsists from the publication date to the end of that calendar year and then for a further 50 years. The Deputy Secretary of LPS has a Delegation of Authority from the Keeper of Public Records in whom is vested by Royal Letters Patent the Crown Copyright in all Government information and works, for licensing the copyright and database right in all IP produced by LPS.

2.2 If you publish in copyright Land & Property Services (LPS)/Ordnance Survey of Northern Ireland® (OSNI®) Intellectual Property (IP) or material based upon in Copyright LPS/OSNI branded IP without LPS’ permission you are acting in breach of the “Act” and infringing Crown copyright in LPS’ IP and LPS may initiate criminal or civil action.

3. PUBLISHING

If you wish to publish LPS IP, or information based upon LPS IP, in a broadcast you must complete the Broadcast Application Form Publishing 4. Permitted conditions of use will be defined in the Broadcast Publishing Permit.

4. COPYRIGHT ROYALTY FEE

LPS will charge you a set Copyright Royalty fee for the usage as set out in Publishing 14 available on the DoF web pages ([select this link to view](#)).

5. PAYMENT

You shall without set off or deduction, pay to us all monies due in respect of the Broadcast Publishing Permit in accordance with the Sales Policy that can be viewed on the DoF web pages ([select this link to view Sales Policy](#)); Should you decide not to proceed with your publication you will have to pay LPS the minimum charge for issuing a Publishing Permit £60.30 + VAT.

You must let LPS’ Intellectual Property Rights (IPR) Branch know in writing if you decide not to publish.

6. RIGHT TO CANCEL

If you inform LPS IPR Branch in writing of your decision not to publish within seven (7) days of the Commencement Date (for the avoidance of doubt the Commencement Date will be the date of issue of the Broadcast Publishing Permit) we will not charge you.

7. USE OF THE IRISH GRID

The reproduction of the Irish Grid is permitted, provided that the following acknowledgement is included: “The grid on this map is the Irish Grid, taken from the Land & Property Services/ Ordnance Survey of Northern Ireland® IP”

8. BROADCASTING

At all times whenever the IP appears in a Broadcast the acknowledgement notes for Crown Copyright and Land & Property Services must be the subject of agreement between LPS and the Broadcaster. Permitted conditions of use will be defined in the Broadcasting Publishing Permit.

9 DATA PROTECTION

Any personal data* you provide will only be used for the performance of your contract with LPS as set out in the LPS privacy statement found at: <https://www.finance-ni.gov.uk/publications/lps-privacy-notice>

*”Personal Data” shall have the same meaning as is set out in s. 3(2) Data Protection Act 2018.

None of the OSNI products available from LPS contain Personal Data.

If, In the event of reproducing LPS IP under this Licence, You incorporate or combine any Personal Data with the LPS IP in the course of preparing and publishing Your Report(s) You acknowledge and accept that You shall:

Be solely responsible for ensuring all Data Protection Legislation is adhered to and complied with; and

Keep LPS harmless from any and all claims or liability for any breach of data protection

legislation arising from any datasets you incorporate or combine with the LPS IP

10. ENQUIRIES

Further information relating to copyright in LPS IP can be obtained from:

Intellectual Property Rights (IPR) Branch

Land & Property Services

Lanyon Plaza

7 Lanyon Place

Town Parks

Belfast

BT1 3LP

E-mail: copyright@finance-ni.gov.uk

Web: www.finance-ni.gov.uk