

ANNEX A

FOI DOF/2026-0161

Request

General Information:

How many sites are part of this organisation?

Are utilities (gas, electricity, water) procured collectively on behalf of all sites? Who is responsible for procurement decisions relating to utilities? (Please state job title) How does the organisation ensure compliance with DfE / ESFA and public procurement regulations when procuring energy?

Does the organisation use a DfE-approved framework for energy procurement? If yes, which one?

Does the organisation have any sustainability or Net Zero objectives that influence procurement decisions? If yes, please summarise.

Energy Procurement & Pricing

How are your electricity and gas contracts procured? (e.g. direct with supplier, via broker/TPI, via framework) Which framework, DPS, or third-party broker/TPI is or was used? Please state the name.

When was your current electricity contract signed or agreed?

When was your current gas contract signed or agreed?

What is the current contract end date for your electricity supply?

What is the current contract end date for your gas supply?

Who is your current electricity supplier?

Who is your current gas supplier?

If your electricity contract is fixed price, what is the current unit rate (p/kWh)? If your contract is flexible, half-hourly traded, or index-linked, please just confirm the contract type and we will not ask for a specific rate.

If your gas contract is fixed price, what is the current unit rate (p/kWh)? If your contract is flexible, half-hourly traded, or index-linked, please just confirm the contract type and we will not ask for a specific rate.

What is the current standing charge (p/day) for electricity and gas?

Was a broker or Third Party Intermediary (TPI) involved in arranging your current contracts? If yes, please state their name.

What commission, broker fee, or TPI payment was paid in connection with your current gas and/or electricity contracts? Please state the amount per meter, per contract, or as a p/kWh uplift. If the organisation does not hold this information, please confirm whether it has been requested from the broker or supplier. How many suppliers submitted quotations for your most recent electricity and gas procurement?

Metering, MOP, DA & DC Arrangements

(MOP = Meter Operator | DA = Data Aggregator | DC = Data Collector- these are contracted services that determine how your energy data is captured and settled) Are any of your electricity meters Half-Hourly (HH) settled (Profile Class 00)?

If yes, how many HH meters does the organisation have, and across which sites?

Who is the current Meter Operator (MOP) for your electricity meters?
When was the current MOP contract signed, and what is its end date? Who is the current Data Collector (DC) and Data Aggregator (DA) for your electricity meters?
What charges are applied for MOP, DA, and DC services? Are these shown as a separate line item on bills, or embedded within the unit rate?
Were MOP, DA, and DC contracts competitively tendered, or were they assigned by the supplier or framework?

Energy Monitoring & Management

Does the organisation currently have any form of energy monitoring in place? (e.g. AMR, smart meter portal, half-hourly data access, real-time dashboards) If yes, which sites have monitoring, and what type is in place at each? Please distinguish between: real-time | live data | half-hourly/ Day+1 data | monthly smart read only | manual reads only Which platform, portal or software is used to view or analyse energy consumption data?
Is gas consumption monitored separately to electricity? If yes, how?
Does the organisation receive automated alerts for unusual or excessive energy consumption (e.g. overnight or weekend usage)?
Does the organisation receive any bill validation or bill checking service, from a broker, consultant, or software platform?
Has the organisation undertaken any energy audits, Display Energy Certificate (DEC) assessments, or ESOS compliance reporting in the last three years? Has the organisation ever used energy data to identify and evidence savings? If yes, please give a brief summary.

Water Procurement & Monitoring

How are your water and wastewater contracts procured?
Which framework, DPS, or third-party was used? Please state the name.
When was your current water contract signed or agreed?
What is the current contract end date for your water supply?
Who is your current water supplier?
What unit rate (p/m³) are you currently paying for water and wastewater, if known?
How many suppliers submitted quotations for your most recent water procurement?
Was a broker or TPI used in procuring your water contract? If yes, please state their name and any fee or commission paid.
Are there any additional services included such as leak detection, water efficiency, or bill validation? If yes, please describe.
Does the organisation have any water monitoring or sub-metering in place to detect leaks or track consumption at site level?

DoF response

I can confirm the department holds some of the following information requested.

Some of the information is exempt under section 21(1) of the Freedom of Information Act. Section 21 exempts information if this information is reasonably accessible to the applicant by other means. Section 21 is an absolute exemption, and the Department is not required to consider whether the public interest favours disclosure of this information.

General Information:

How many sites are part of this organisation?

Response – S21 applies - As per specifications of requirements – Please see link below to the DoF website where details of Metered Electricity, Unmetered Electricity and Natural Gas are available

[DoF – Collaborative Arrangement – Provision of Metered Electricity 2024 - 2027 | Department of Finance](#)
[ID 6143062 - Unmetered Electricity - Annex 2 - Specification of Requirements 2026-2029.PDF](#)
[ID 5828888 - Specification and Requirements](#) (Natural Gas)

Are utilities (gas, electricity, water) procured collectively on behalf of all sites?

Response – S21 applies - See participating clients detailed in specification of requirements document– linked above.

Nil return for water.

Who is responsible for procurement decisions relating to utilities? (Please state job title) How does the organisation ensure compliance with DfE / ESFA and public procurement regulations when procuring energy?

Response - Competitions are tendered in line with relevant procurement policy and Public Contracts Regulations 2015 (as amended) until replacement with Procurement act 2023 (as amended) – detailed in relevant specifications as linked above

Does the organisation use a DfE-approved framework for energy procurement? If yes, which one?

Response - No. Contracts are tendered via open competition via eTendersNI and Find a Tender Service (FTS). Metered electricity - PCR 2015 (as amended), unmetered electricity and Natural Gas - Procurement Act 2023 (as amended) See links above

Does the organisation have any sustainability or Net Zero objectives that influence procurement decisions? If yes, please summarise.

Response - As per metered and unmetered electricity specifications (both linked above) - CPD and its Clients are committed to the Central Government Energy Management Strategy and Action Plan to 2030. Procurement is also influenced by the Northern Ireland Executive Public Procurement Policy Statement see [Public Procurement Policy Statement | Department of Finance](#) as well as DoF Social Value Strategy and the Climate and Sustainability Action Plan 20256-2026. See

[link Climate and Sustainability Action Plan \(CSAP\) 2025-2026 | Department of Finance](#)

Energy Procurement & Pricing

How are your electricity and gas contracts procured? (e.g. direct with supplier, via broker/TPI, via framework) Which framework, DPS, or third-party broker/TPI is or was used? Please state the name.

Response - *Tendered via open competition via eTendersNI and FTS. Metered electricity - PCR 2015 (as amended), unmetered electricity and Natural Gas - Procurement Act 2023 (as amended)*

When was your current electricity contract signed or agreed?

Response - *S21 applies - Metered electricity – as per contract award notice – [DoF – Collaborative Arrangement – Provision of Metered Electricity 2024 - 2027 | Department of Finance](#)*

Unmetered electricity – as per contract details notice – [DoF - Collaborative Arrangement - Provision of Unmetered Electricity 2026 - 2029 - 2026/S 000-012669 - Find a Tender](#)

When was your current gas contract signed or agreed?

Response - *S21 applies - As per Contract details notice - [DoF - Collaborative Arrangement - Provision of Natural Gas 2026 -2029 \(ID 5828888\) - 2026/S 000009133 - Find a Tender](#)*

What is the current contract end date for your electricity supply?

Response - *S21 applies*

Metered electricity - 31 March 2027

[DoF – Collaborative Arrangement – Provision of Metered Electricity 2024 - 2027 | Department of Finance](#)

Unmetered electricity – 31 March 2029 - [DoF Collaborative Arrangement – Provision of Unmetered Electricity 2026-2029 | Department of Finance](#)

What is the current contract end date for your gas supply?

Response - *S21 applies - 31 March 2029 – as per website - [DoF – Collaborative Arrangement – Provision of Natural Gas 2026 -2029 | Department of Finance](#)*

Who is your current electricity supplier?

Response - *S21 applies - Metered electricity - ESB Independent Energy T/a*

Electric Ireland as per [DoF – Collaborative Arrangement – Provision of Metered Electricity 2024 - 2027 | Department of Finance](#)

Unmetered electricity – Power NI Ltd as per - [DoF Collaborative Arrangement – Provision of Unmetered Electricity 2026-2029 | Department of Finance](#)

Who is your current gas supplier?

Response - S21 applies - Firmus Energy (Supply) Ltd – as per website - [DoF – Collaborative Arrangement – Provision of Natural Gas 2026 -2029 | Department of Finance](#)

If your electricity contract is fixed price, what is the current unit rate (p/kWh)?

Response - N/A

If your contract is flexible, half-hourly traded, or index-linked, please just confirm the contract type and we will not ask for a specific rate.

Response - Both Metered and Unmetered are fully Flexible as per specification of requirements linked above

If your gas contract is fixed price, what is the current unit rate (p/kWh)?

Response - N/A

If your contract is flexible, half-hourly traded, or index-linked, please just confirm the contract type and we will not ask for a specific rate.

Response - Fully Flexible as per specification of requirements linked above.

What is the current standing charge (p/day) for electricity and gas?

Response - N/A

Was a broker or Third Party Intermediary (TPI) involved in arranging your current contracts? If yes, please state their name.

Response - Contracts openly tendered on eTendersNI and FTS.

What commission, broker fee, or TPI payment was paid in connection with your current gas and/or electricity contracts? Please state the amount per meter, per contract, or as a p/kWh uplift. If the organisation does not hold this information, please confirm whether it has been requested from the broker or supplier.

Response - N/A

How many suppliers submitted quotations for your most recent electricity and gas procurement?

Response - S21 applies - Metered electricity – 3 bids received published in contract award notice - [ID 4788639 - Contract Award Notice.docx](#)
Unmetered electricity – 2 bids received and published in contract award notice - [DoF - Collaborative Arrangement - Provision of Unmetered Electricity 2026 - 2029 - Find a Tender](#)

Natural Gas – 2 bids received and published in contract award notice - [DoF – Collaborative Arrangement – Provision of Natural Gas 2026 -2029 \(ID 5828888\) - Find a Tender](#)

Metering, MOP, DA & DC Arrangements

(MOP = Meter Operator | DA = Data Aggregator | DC = Data Collector- these are contracted services that determine how your energy data is captured and settled)
Are any of your electricity meters Half-Hourly (HH) settled (Profile Class 00)?

Response - Yes

If yes, how many HH meters does the organisation have, and across which sites?

Response – Yes, DoF has 55 HH meters across the following sites:

Academy House, Omagh	Enniskillen JBO	Marlborough House, Craigavon
Adelaide House, Belfast	Falls Road JBO, Belfast	Newry JBO
Andersonstown JBO, Belfast	Foyle JBO	Newtownabbey - JBO
Armagh JBO	Glenree House, Newry	Oakbank Stores, Belfast
A-TEK Building, Armagh	Goodwood House, Belfast	Omagh County Hall
Ballymena County Hall	Hollywood JBO	Omagh JBO
Castle Court, Belfast	83 Ladas Drive, Belfast	Queen's Court, Belfast
Castleton House, Newtownabbey	James House, Belfast	Strabane SSO
Causeway Exchange, Belfast	Jubilee House, Ballykelly	Rathgael House, Bangor
Colby House, Belfast	Killymeal House, Belfast	Rathkeltair House, Downpatrick
Coleraine County Hall	Knockbreda JBO, Belfast	Roads Service Section Office, Crescent Road, Londonderry
Coleraine County Hall (Portacabin)	Laganside House, Belfast	Seatem House, Belfast
Coleraine JBO	Limavady JBO	Shankill JBO, Belfast
College Street, Belfast	Lisburn JBO	Sperrin House, Omagh
Cookstown Careers Office	Lisnagelvin JBO, Londonderry	Stormont Estate Sub Station, Belfast.
DAERA Office – Meadowlane Shopping Centre, Cookstown,	Limavady Roads Service Depot	Villa 1, Stormont Estate, Belfast
Dungannon JBO	Magherafelt JBO	

Who is the current Meter Operator (MOP) for your electricity meters?

Response – *There is one Network Operator in NI. Northern Ireland Electricity (NIE).*

When was the current MOP contract signed, and what is its end date?

Response – *N/A*

Who is the current Data Collector (DC) and Data Aggregator (DA) for your electricity meters?

Response – *Northern Ireland Electricity (NIE).*

What charges are applied for MOP, DA, and DC services? Are these shown as a separate line item on bills, or embedded within the unit rate?

Response – *The costs below cover MOP, DA and DC Services.*

The costs vary depending on the energy usage of the building. For smaller usage the charge applied is £50.96 per kWh p.a.

For larger accounts this charge varies. For the majority the charge applied is £112.68 per kWh p.a. and for high voltage accounts the charge applied is £911.76 kWh p.a.

Were MOP, DA, and DC contracts competitively tendered, or were they assigned by the supplier or framework?

Response – *There is no contract. There is one Network Operator in NI.*

Energy Monitoring & Management

Does the organisation currently have any form of energy monitoring in place? (e.g. AMR, smart meter portal, half-hourly data access, real-time dashboards) If yes, which sites have monitoring, and what type is in place at each? Please distinguish between: real-time | live data | half-hourly/ Day+1 data | monthly smart read only | manual reads only Which platform, portal or software is used to view or analyse energy consumption data?

Response - Across the NICS Office Estate there are AMR meters installed at the 38 buildings listed below, that are monitored through a dashboard that updates half hourly. This is administered by Atlas World.

2-4 Bruce Street, Belfast	Dungannon JBO	Lisnagelvin JBO, Londonderry
Adelaide House, Belfast	Enniskillen JBO	Marlborough House, Craigavon
Andersontown JBO, Belfast	Falls Road JBO, Belfast	Newry JBO

Antrim JBO	Foyle JBO, Londonderry	Newtownabbey JBO, Belfast
Armagh JBO	Goodwood House, Belfast	Omagh County Hall
Castle Buildings, Stormont Estate, Belfast	Hollywood JBO	Omagh JBO
Castlecourt, Belfast	James House, Belfast	Orchard House, Londonderry
Causeway Exchange, Belfast	Jubilee House, Ballykelly	Queens Court, Belfast
Clare House, Belfast	Killymeal House, Belfast	Rathgael House, Bangor
Colby House, Belfast	Knockview Buildings, Stormont Estate, Belfast	Rathkeltair House, Downpatrick
Coleraine JBO	Laganside House, Belfast	Shankill JBO, Belfast
Craigantlet Buildings, Stormont Estate	Lanyon Plaza, Belfast	Stormont House, Stormont Estate, Belfast
Conor Building, Belfast	Lisburn JBO	

Is gas consumption monitored separately to electricity? If yes, how?

Response –Yes, Gas consumption is monitored through supplier bills and can be monitored through the AMR system for the 38 buildings in which they are installed.

Does the organisation receive automated alerts for unusual or excessive energy consumption (e.g. overnight or weekend usage)?

Response – No

Does the organisation receive any bill validation or bill checking service, from a broker, consultant, or software platform?

Response – Yes from its procured energy advisor.

Has the organisation undertaken any energy audits, Display Energy Certificate (DEC) assessments, or ESOS compliance reporting in the last three years?

Response – Energy Audits are carried out on through routine visits. DEC assessments have been carried out over the last 3 years.

Has the organisation ever used energy data to identify and evidence savings? If yes, please give a brief summary.

Response – Yes, energy plans have been used to set targets and have been subsequently reported on.

Water Procurement & Monitoring

Response – There are no water or wastewater contracts procured.