

FOI DOF/2026-0250

Request

RE: Historic Environment Division

- 1) How many agency workers and employees are currently employed at the Historic environment record, and can this be separated by each division and grade?
- 2) How many agency workers and employees are on temporary promotions at the Historic environment division, and can this be separated by each division?

DoF response

I can confirm the department holds some of the information requested.

- 1) As at the end of April 2026 (the most current data available at the time of the request) a total of 152 NICS substantive (permanent) staff are in post in Historic Environment Directors Office (business organisation name as held on the HR & Payroll system). Table 1 below provides the breakdown of staff by Branch (Command) and Grade Name.

The number of agency workers on assignment within the DfC Historical Environment Division is 73. Table 1a below provides a breakdown of agency workers by grade:

- 2) Temporary promotions are designed primarily to meet business and management needs and can arise for a variety of reasons, including the cover of short term or longer-term absence, such as maternity, leave or through the creation of a temporary post. The management and recording of temporary promotions are the responsibility of individual business areas in Departments.

As at month end April (the most recent data available at the time of the request) a total of 26 permanent staff is on Temporary Promotion in Historic Environment Directors Office. Table 1 provides a breakdown of the Temporary Promotion arrangements by Branch (Command) and Grade Name.

Table 1: Breakdown of Staff in Post at DfC, Historic Environment Directors Office

Branch (Command)	Analogous Grade	Grade Name	Headcount (HC)	Temporary Promotion (HC)	Grand Total
DfC, HED Central Admin & Projects Command			26	6	32
	Grade 6			1	1
		NON Senior Principal (G6) 001 052		1	1
	Grade 7		1		1
		NON Principal 001 085	1		1
	Deputy Principal		4	2	6
		NON Deputy Principal 001 119	4	2	6
	Staff Officer		2	1	3
		NON Staff Officer 001 193	2	1	3
	Executive Officer 1		1	1	2
		NON Executive Officer I 001 237	1	1	2
	Executive Officer 2		5	1	6
		NON Executive Officer II 001 284	4	1	5
		NON Personal Secretary 185 343	1		1
	Administrative Officer		11		11
		NON Administrative Officer 001 356	11		11
	Administrative Assistant		2		2
		NON Support Grade Band 2 126 393	2		2
DfC, HED Heritage Advice and Regulation			11	3	14
	Grade 7			1	1
		NON Ppto (Architect) (G7) 019 085		1	1
	Deputy Principal		3	2	5
		NON Curatorial Grade D 147 145	2	1	3
		NON Spto (Architect) 019 133	1	1	2
	Staff Officer		5		5
		NON Curatorial Grade E 148 251	5		5
	Executive Officer 2		3		3
		NON Higher TG - Field Monument Warden 073 284	3		3
DfC, HED Heritage Building Designation			7	1	8
	Grade 7		1		1
		NON Principal 001 085	1		1
	Deputy Principal		2	1	3
		NON Curatorial Grade D 147 145		1	1
		NON Spto (Architect) 019 133	2		2
	Staff Officer		4		4
		NON Curatorial Grade E 148 251	1		1
		NON Hpto (Architect) 019 186	3		3
DfC, HED Heritage Development and Change			14	1	15
	Grade 7		1		1
		NON Ppto (Architect) (G7) 019 085	1		1
	Deputy Principal		5	1	6

Branch (Command)	Analogous Grade	Grade Name	Headcount (HC)	Temporary Promotion (HC)	Grand Total
		NON Curatorial Grade D 147 145	1	1	2
		NON Spto (Architect) 019 133	4		4
	Staff Officer		8		8
		NON Curatorial Grade E 148 251	5		5
		NON Hpto (Architect Assistant) 020 186	3		3
DfC, HED Heritage Records Designation			14		14
	Grade 7		1		1
		NON Curatorial Grade C (G7) 147 085	1		1
	Deputy Principal		4		4
		NON Curatorial Grade D 147 145	3		3
		NON Spto (Architect) 019 133	1		1
	Staff Officer		7		7
		NON Curatorial Grade E 148 251	6		6
		NON Higher Photographic Officer 094 304	1		1
	Executive Officer 1		1		1
		NON Curatorial Grade F 148 276	1		1
	Administrative Officer		1		1
		NON Administrative Officer 001 356	1		1
DfC, HED State Care Heritage			54	14	68
	Grade 7		1	1	2
		NON Curatorial Grade C (G7) 147 085	1		1
		NON Principal 001 085		1	1
	Deputy Principal		5	2	7
		NON Curatorial Grade D 147 145		2	2
		NON Spto (Architect) 019 133	1		1
		NON Deputy Principal 001 119	3		3
		NON SPTO Estate Officer 058 133	1		1
	Staff Officer		11	4	15
		NON Curatorial Grade E 148 251	6		6
		NON Staff Officer 001 193	4	2	6
		NON HPTO Estate Officer 058 186	1		1
		NON Hpto Manager 197 186		2	2
	Executive Officer 1		1	3	4
		NON Pto Warden 043 244	1	2	3
		NON Pto 204 244		1	1
	Executive Officer 2		5	4	9
		NON Area Supervisor (Temp EOII) 106 284	1	1	2
		NON Executive Officer II 001 284	2	1	3
		NON Higher TG - Assistant Warden 043 284	2	2	4
	Administrative Officer		22		22
		INDC Industrial 2 - Tradesperson 322 502	11		11

Branch (Command)	Analogous Grade	Grade Name	Headcount (HC)	Temporary Promotion (HC)	Grand Total
		INDNC Industrial 2 - Ranger 319 502	9		9
		NON Administrative Officer 001 356	2		2
	Administrative Assistant		9		9
		INDC Industrial 1 - Apprentice blacksmith 356 501	1		1
		INDC Industrial 1 - Apprentice Joiner 355 501	2		2
		INDC Industrial 1 - Apprentice Stonemason 354 501	4		4
		INDNC Industrial 1 - Labourer 321 501	1		1
		NON Administrative Assistant 001 338	1		1
DfC, Historic Environment Management Branch OH				1	1
	Senior Civil Servant			1	1
		SCS Director of Built Heritage 046 021		1	1
Grand Total			126	26	152

Source: HRConnect Month End April 2026

Table 1a:

Grade	Number of agency workers
Administrative Officer	9
Executive Officer 1	5
Executive Officer 2	3
Industrial 2	33
Staff Officer	23
Total	73