

FOI DOF/2026-0345

Request**RE: DAERA Staff**

1. The number of administrative staff (AO grade up to and including DP) that are headquartered in each of the DAERA Direct Regional office.
2. The number of administrative staff that are current temporary promoted in each of the DAERA Direct Regional office.
3. The number of agency staff in each of the DAERA Direct Regional office.

DoF response

I can confirm the department holds some of the information requested.

1. Table 1 shows the breakdown of staff at General Service grades AO to DP, inclusive, who are recorded on the HR and Payroll System with a permanent workplace in DAERA Direct Regional Offices as at the end of May 2026, (latest data available when the request was received).

Table 1: General Service (AO to DP inclusive) Staff at DAERA Direct Regional Offices

City / Town	Location Name	Headcount
Armagh	Atek Building	25
Ballymena	Academy House	40
Coleraine	Crown Buildings Coleraine	16
Downpatrick	Rathkeltair House	45
Dungannon	Crown Buildings Dungannon	23
Enniskillen	Inishkeen House	45
Magherafelt	Moneymore Road, Magherafelt	7
Newry	Glenree House	28
Newtownabbey	Castleton House	13
Newtownards	Sketrick House	10
Omagh	Sperrin House	31
Strabane	DARD Crown Buildings Strabane	11
Total		294

Source: HRConnect Month End May 2026

Note: Figures based on permanent workplace as recorded on HRConnect in relation to permanent/fixed term General Service Staff - AO to DP Grade only.

2. The management and recording of temporary promotions are the responsibility of individual business areas in Departments. Temporary promotions can be for several different business reasons, such as covering vacant posts, special exercises etc.

Table 2 provides a breakdown of all General Service grades who were on temporary promotion arrangements within DAERA Direct Regional Offices at the end of May 2026 (the latest data available when the request was received).

Table 2: General Service (All Grades) Staff at DAERA Direct Regional Offices on Temporary Promotion (TP)

City / Town	Location Name	Headcount of Staff on TP
Armagh	Atek Building	5
Ballymena	Academy House	8
Coleraine	Crown Buildings Coleraine	3
Downpatrick	Rathkeltair House	8
Dungannon	Crown Buildings Dungannon	6
Enniskillen	Inishkeen House	6
Magherafelt	Moneymore Road, Magherafelt	1
Newry	Glenree House	4
Newtownabbey	Castleton House	4
Newtownards	Sketrick House	4
Omagh	Sperrin House	6
Strabane	DARD Crown Buildings Strabane	3
Total		58

Source: HRConnect Month End May 2026

Note: Figures based on permanent workplace as recorded on HRConnect in relation to permanent/ fixed term General Service Staff - All General Service Grades.

3. The number of agency staff currently on assignment within each DAERA Direct Regional Office is shown in Table 3 below.

Table 3: Agency staff on assignment at DAERA Direct Regional Offices

City / Town	Location Name	Headcount of Staff on TP
Armagh	Atek Building	6
Ballymena	Academy House	4
Coleraine	Crown Buildings Coleraine	3
Downpatrick	Rathkeltair House	1
Dungannon	Crown Buildings Dungannon	4
Enniskillen	Inishkeen House	7
Magherafelt	Moneymore Road, Magherafelt	2
Newry	Glenree House	4

Newtownabbey	Castleton House	4
Newtownards	Sketrick House	7
Omagh	Sperrin House	4
Strabane	DARD Crown Buildings Strabane	1
Total		47

ANNEX B - INTERNAL REVIEWS

An Internal Review request examines the response based on applied exemptions, search adequacy, or response timeliness.

It is not the following, which will be treated as specified:

- Questions asking for clarification on information provided: Will be treated as part of the original FOI request.
- Additional questions about the information in the response: Will be treated as a new FOI request.
- Questions about the subject not related to the original request: Will be treated as new FOI request.
- Questions regarding how a service operates or why a decision was made: Will be treated as normal business and responded to accordingly.
- Complaints or concerns raised in response to information provided: Will be treated in line with relevant complaints procedure.

To make an Internal Review request:

- **Clearly state:** That you want an internal review of a previous FOI response and provide the necessary details.
- **Follow the timeline:** Be sure to submit your request within 40 working days of receiving the original response. If the Department has not responded at all, you have 40 working days after the original 20-day response period has passed.
- **Wait for a response:** The review is typically completed within 20 working days but can take up to 40 working days in exceptional circumstances. The Department should inform you of any delays.

What the review includes

- A fresh decision based on a reconsideration of all relevant factors.
- An assessment of whether the request was handled correctly and if exemptions were applied appropriately.
- The review will be conducted by someone who was not involved in the original decision.

If you wish to request an internal review, please email foi@finance-ni.gov.uk or write to FOI/EIR Team, Department of Finance, 2nd Floor, Craigantlet Buildings, Stoney Road, Belfast, BT4 3SX.