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# Data Management Approach and Confidentiality Statement

LPS Valuation Statistics



Date June 2026



# Data Management Approach and Confidentiality Statement – LPS Valuation Statistics

Personal information that NISRA collects for producing official statistics is confidential and used for statistical or research purposes only. All data is collected, stored and used within legal requirements such as the [UK General Data Protection Regulation \(UK GDPR\)](#) and the [Data Protection Act \(2018\)](#) (DPA).

We seek advice from NISRA's Data Protection Officer (DPO) as needed to ensure compliance with data protection obligations.

For more information on NISRA's general approach to handling personal information, see our [NISRA privacy notice](#).

This document sets out how NISRA manages data in line with the Code of Practice. It describes how data are collected, accessed, used and shared in an ethical and secure manner to serve the public good. It also outlines how confidentiality is protected and how appropriate disclosure control methods are applied prior to release.

This approach incorporates LPS Valuation Statistics' confidentiality arrangements, ensuring that individual and business information is protected at all stages of the statistical process.

LPS has its own data protection [policies](#) and procedures to support compliance with the [UK General Data Protection Regulation](#) and the [Data Protection Act 2018](#).

This policy reflects the wide range of uses to which data is put within the department, including the production of official statistics.

Access to data is only provided to other parts of the department or external bodies where there is an appropriate legal gateway and lawful basis, including for research conducted under formal agreement with LPS.

Governance arrangements are in place to ensure that data are managed appropriately throughout their lifecycle, from collection and processing to dissemination and retention or disposal.

Outposted NISRA staff are responsible for the majority of official statistics produced by LPS. The Head of LPS Valuation Statistics is Joanne Henderson, and the Responsible Statistician is Ciara Cunningham. All outposted NISRA staff comply with NISRA protocols and established data management processes.

### **Confidentiality and Access – General Policy Statement**

We protect the security of the data holdings in order to protect people's privacy, meet legal requirements and uphold our guarantee that no statistics will be produced that are likely to identify an individual. We also make sure we get maximum value from the data we hold for statistical purposes.

Staff are given information security training on a regular basis.

### **Physical Security**

All staff working in NISRA and all visitors to its sites require authority and photographic passes to access the premises. Confidential statistical data is held in a secure environment and access is strictly controlled in line with departmental policy.

### **Technical Security**

We are committed to doing all that we can to keep your data secure. We have set up systems and processes to prevent unauthorised access or disclosure of your data - for example, we protect your data using varying levels of encryption.

We also make sure that any third parties that we deal with keep all personal data they process on our behalf secure.



## Organisational Security

NISRA complies with the [DOF records management policy](#) which details the roles of all staff, Business Area Information Managers, Information Asset Owners (including Joanne Henderson) and a Knowledge and Information Manager/Records Manager, Data Protection Officer and Senior Information Risk Officer. There are key pieces of legislation which impose the need for effective management of all Departmental records, both paper and electronic including Public Records Act (NI) 1923 and Disposal of Documents Order 1925, The Freedom of Information Act 2000, Environmental Information Regulations 2004.

## Disclosure Security

Disclosure control techniques are applied prior to the release of official statistics to ensure that no individual or business can be identified. Information on disclosure control methods is provided at a level that protects confidentiality while supporting transparency. LPS Valuation Statistics is committed to being transparent about how data are managed, while balancing this with the need to protect confidential information.

## Contact Information

Contact LPS Valuation Statistics at [LPS.ValuationStatistics@finance-ni.gov.uk](mailto:LPS.ValuationStatistics@finance-ni.gov.uk)

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