

DoF Collaborative Arrangement Supply of Liquid Fuels via GCA National Fuels 3 Framework (RM6305)

Resource ID: 5828852

USER PROTOCOL

This contract is managed by:

Collaboration Energy and Fleet
Central Procurement Directorate
Supplies and Services Division
303 Airport Road West
BELFAST
BT3 9ED

Email: collaboration.cpd@finance-ni.gov.uk

1. Background

CPD Supplies and Services Division has established a 2 year Contract for the Supply of Liquid Fuels which commenced on 01 August 2026. The Contract will expire on 31 July 2028.

The suppliers are –

**LCC Group Limited (all fuels except Kerosene) and
NICHOLLS (FUEL OILS) LTD (Kerosene only)**

2. Services Available

This Contract will be for the supply of liquid fuels for a term of 24 months.

The participating bodies are –

Participating Bodies
DAERA AFBI
Department for Communities DFC- Ulster supported Employment Limited Public Record Office of Northern Ireland (PRONI) Armagh Observatory and Planetarium Sport NI Libraries NI National Museums NI
Department of Education DE - CCEA DE - CCMS
DfE Southern Regional College South Eastern Regional College North West Regional College Stranmillis University College South West College
DoF

DfI DfI Waterways Ireland DfI - DVA
DoJ Northern Ireland Prison Service Youth Justice Agency NI Courts and Tribunals Probation board NI NI Policing Board Forensic Science NI (FSNI)
The Executive Office TEO - Maze Long Kesh Development Corporation
Public Prosecution Service
NI Assembly Commission
NI Water
EA
NIHE
PSNI
Ulster University
St Mary's University College Belfast
Procurement and Logistics Services - HSCNI Business Services Organisation (PaLS) SEHSCT NHSCCT NI Ambulance Service BHSCCT SHSCCT NI Fire and Rescue Service WHSCCT

3. On-Boarding of Additional Sites

Users of the arrangement are required to complete the “**ID 5828852- Site Addition Form**” which can be downloaded from the CPD website. The completed form is to be submitted to CPD at: Collaboration.CPD@finance-ni.gov.uk

4. Payment / Invoicing

AccountNI Users

The Contract is available via the AccountNI system. The following CPAs and BPAs have been created:

LCC Group Limited CPA 6260007418

NICHOLLS (FUEL OILS) LTD CPA 6260007419

DoJ only BPA 6230251999 (LCC Group Limited)

Dfl only BPA 6210251859 (LCC Group Limited)

Non-AccountNI Users

Invoicing terms are agreed between the client and the Supplier and the overarching terms and conditions.

5. Business Case Requirement

Please note all public sector spend should be made in accordance with the relevant business case approvals process. This often requires a proportionate business case to be carried out prior to spend being committed. Users of this arrangement should check with their economist regarding the appropriate business case requirements for their organisation.

6. Contract Management

The operational day-to-day management of the services delivered in conjunction with this Contract will be the responsibility of those person(s) to whom the services are being delivered.

The contract will be managed in line with the GCA RM6305 Call-Off Schedule 15 - Call Off Contract Management.

CPD's Role

CPD may hold an annual performance review meeting with the suppliers. Prior to this meeting CPD may request information from the client(s) relating to the suppliers' performance. As and when required the client may be offered the opportunity to attend these meetings.

Where significant issues in terms of supplier performance are experienced, the client should inform CPD with supporting evidence. CPD will then liaise with the supplier to determine any possible resolution.

7. Key Contacts

The Suppliers are –

LCC Group Limited (all fuels except Kerosene)

16, Churchtown Road, Cookstown, BT80 9XD, Northern Ireland
e-mail - sales@lccoil.com

NICHOLLS (FUEL OILS) LTD (Kerosene only)

176 Clooney Road, Greysteel, Londonderry, BT47 3DY, Northern Ireland
e-mail – commercialsales@nicholloils.com

8. Pricing

The Contract pricing is considered to be commercially sensitive information. CPD will only release this information upon request once an “**ID 5828852 Non Disclosure Agreement Form**” has been completed and returned. This agreement can also be accessed via the CPD website.

9. Management Information - Non AccountNI Users

Organisations that do not use AccountNI will be required to provide CPD, upon request, details of their organisations spend via the Contract. This information is to include the volume of each service element provided by the Supplier. This data will be used to inform any further tender exercise for these services.