**FLOWCHART: REDEPLOYMENT GUIDING PRINCIPLES**

Yes

Yes

Match made – Passes to HRConnect to process transfer

Department creates a vacancy

Department checks DDA List in own Department

Match made?

No

Department checks DDA list in other Departments

Match made?

No

Yes

Checks own surplus in line with Vacancy Management Policy

Match made?

No

No

No

Dept seeks random selection from NICS Surplus list (**1Person**) based on agreed parameters which include work location, grade/Discipline and Part-time/Full time status. If random selection using parameters does not produce a match random selection will be run again using reduced parameters until a match is made. Match made

Department considers method to fill vacancy including running elective transfer (Surplus) competition with candidates from the NICS Surplus list .

Match made?

Department checks NICS surplus list to see if a match can be identified .

Match made?

And/Or

/or

And/Or

/or

No

Yes

Yes