

From: [Fleetham, Joan](#)
To: [REDACTED]
Subject: FW: REMINDER - FOR APPROVAL: DOF/2022-0001
Date: 20 January 2022 12:24:00
Attachments: [DoF 2022-0001 FOI Final Response Template.tr5](#)
[Information & Communication DoF - Information Access Requests - Information Access Requests 2022 - DOF 2022-0001 NICS HR.tr5](#)
[image001.png](#)
[image002.jpg](#)

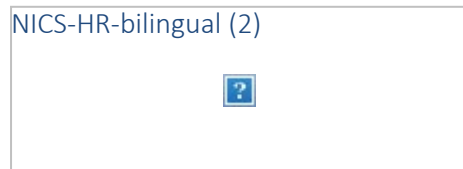
[REDACTED]

That should be [REDACTED] – my mistake.

Joan

JOAN FLEETHAM | EMPLOYEE RELATIONS POLICY TEAM | DoF
7th Floor | Goodwood House | 44-58 May Street Belfast | BT1 4NN

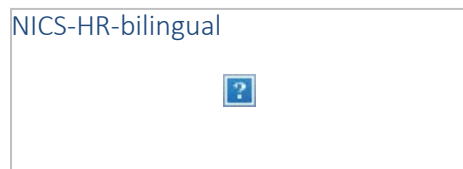
Contact: [REDACTED] [REDACTED] [REDACTED] [REDACTED]



From: Cooke, Michael (HR) [REDACTED]
Sent: 20 January 2022 12:10
To: [REDACTED]
Cc: Fleetham, Joan [REDACTED]
Subject: FW: REMINDER - FOR APPROVAL: DOF/2022-0001

I am content with the response subject to the redactions being finalised through [REDACTED] who has been speaking with Joan Fleetham.

Michael Cooke, Director of Employee Relations
Goodwood House | 44-58 May Street | Belfast | BT1 4NN
Contact: [REDACTED]



From: [REDACTED]
Sent: 20 January 2022 09:18

To: Cooke, Michael (HR) [REDACTED]
Subject: REMINDER - FOR APPROVAL: DOF/2022-0001

Good Morning Michael,

This is a reminder that your approval for the attached FOI response is due with NICSHR IMT by noon today.

Many thanks,
[REDACTED]

From: NICS HR FOI
Sent: 18 January 2022 11:18
To: Cooke, Michael (HR) [REDACTED]
Subject: DOF/2022-0001 - FOI APPROVAL REQUEST TO BA G5

Hi Michael,

NICSHR has received an FOI about current maternity and paternity policies to which Joan Fleetham has provided input to the response.

Please find the attached draft response for your consideration and approval. (The 21 attached documents referred to in the response are saved within the container).

Your approval is due to NICSHRFOI@finance-ni.gov.uk no later than noon on **20/01/22**

There is a legislative statutory timeframe within which the Department must respond to an FOI. If you are unable to respond by the deadline above then you must provide justification to IMT as soon as possible.

Any supporting papers are held in the container set up specifically for this FOI (F11-22-83).

Please include the FOI reference number in the subject line of all emails and in all correspondence.

Once your approval has been received, IMT will issue to FOI Unit for release to the requester

Thank you for your co-operation

[REDACTED]
NICSHR Information Management Team