

NICS HR FOI

From: NICS HR FOI
Sent: 18 January 2022 11:18
To: Cooke, Michael (HR)
Subject: DOF/2022-0001 - FOI APPROVAL REQUEST TO BA G5
Attachments: DoF 2022-0001 FOI Final Response Template.tr5; Information & Communication DoF - Information Access Requests - Information Access Requests 2022 - DOF 2022-0001 NICS HR.tr5

Hi Michael,

NICSHR has received an FOI about current maternity and paternity policies to which Joan Fleetham has provided input to the response.

Please find the attached draft response for your consideration and approval. (The 21 attached documents referred to in the response are saved within the container).

Your approval is due to NICSHRFOI@finance-ni.gov.uk no later than noon on **20/01/22**. *There is a legislative statutory timeframe within which the Department must respond to an FOI. If you are unable to respond by the deadline above then you must provide justification to IMT as soon as possible.*

Any supporting papers are held in the container set up specifically for this FOI (F11-22-83).

Please include the FOI reference number in the subject line of all emails and in all correspondence.

Once your approval has been received, IMT will issue to FOI Unit for release to the requester

Thank you for your co-operation


NICSHR Information Management Team