

ANNEX A

FOI DOF/2022-0138

Request

I would like to know as of today's date 11/04/2022, how many vacant positions have been declared in Lisahally Service Centre to Human Resources?

That is, vacant positions that HR need to provide staff to fill in Lisahally Service Centre, 28 Temple Road, Derry, BT47 6TW, Department for Communities.

Lisahally Service Centre works Alternative Working Pattern 8am-8pm for DWP

I would also like a breakdown of how many of each position have actually been declared as vacant and that need filled by HR, e.g number of vacant Staff Officers, number of vacant EO1s etc

DoF Response

I can confirm the department holds some of the information requested.

Details of the total vacancies in each department is not held centrally by Department of Finance. Each Civil Service department is responsible for managing its resources – both financial and staff. Each department determines its individual workforce needs and is responsible for ensuring that any additional staffing resources are affordable.

When a department identifies a vacancy it needs filled, the request is referred to NICSHR to initiate the process to fill the post. NICSHR liaises with all departments on an ongoing basis to seek to prioritise recruitment activity within allocated financial and staff resources.

At the end of March 2022, NICSHR was managing a caseload of 20 vacancies in DFC located at 28 Temple Road, Derry. The table below provides the grade breakdown as requested.

Grade	Working Pattern	DFC Division	Vacancy Total
AO	8am - 8pm	Working Age Services	3
EO2	8am - 8pm	Working Age Services	13
EO1	8am - 8pm	Working Age Services	2
SO	Standard Working Pattern	Universal Credit Division; Pension, Disability Benefit Security & Debt Division	2
Total			20