

**FOI DOF/2022-0455**

**Request**

I wish to request: A copy of all/any correspondence between Lisahally Service Centre Management and NICS HR Resourcing/Vacancy Management regarding filling two standard working pattern Deputy Principal vacancies.

**Clarification Received 23/11/22:**

The time-frame my request refers to is 01/01/22 until 15/11/2022 please. I'd like all e-mail correspondence relevant to these dates

**DoF Response**

I can confirm the Department holds some information in relation to correspondence between Lisahally Service Centre Management and NICSHR Resourcing/Vacancy Management regarding filling three standard working pattern Deputy Principal vacancies for the period 1 January 2022 to 15 November 2022, details below.

Vacancy IRC 284417 received by Resourcing on 18 August  
Vacancy IRC 284418 received by Resourcing on 18 August  
Vacancy IRC 286114 received by Resourcing on 11 October

The Funding and Headcount forms are attached at Annexes B, C & D in the format in which they were saved by the business area.

Correspondences between Lisahally Service Centre management and NICSHR Resourcing/Vacancy Management regarding the filling of the standard working pattern Deputy Principal vacancies IRC284417, IRC284418 and IRC286114 dated 18 August 2022 to 11 October 2022 are attached at Annexes E, F & G.

Please note some information contained within Annexes D, E, F and G, is considered outside the scope of your request and has been redacted accordingly, the relevant sections are clearly annotated with the phrase "Outside Scope of Request".

You should also note that some information has been withheld because it is exempt under Section 40(2) of the Freedom of Information Act. Section 40 (2) exempts personal information from disclosure if that information relates to someone other than the applicant, and if disclosure of that information would

contravene one of the Data Protection Principles in Schedule 1 of the Data Protection Act. The relevant sections in which S.40 (2) has been applied are clearly annotated with the phrase "Section 40(2)".

Having considered all of the information contained within the Lawful, Fairness and Transparency test (please see attached as a separate document – Annex H) , the Department has established that, on balance, there is no lawful basis for the disclosure of third party personal data falling within the scope of the request of which the requester is not the data subject.

Whilst NICSHR hold information relating to your request, it is possible that some information may be held by Department for Communities. As we can only provide information which is held by DoF/NICSHR we would suggest that you may wish to submit a request to DfC Departmental Information Management Team to request any information which may be held by them. You can contact them at the following address: [foi@communities-ni.gov.uk](mailto:foi@communities-ni.gov.uk)