

FOI DOF/2024-0081

Request

Could you please provide the following information under freedom of information

1. If a member of staff (NIPS) is off on Sick Leave is their leave entitlement reduced.
2. If a member of staff (NIPS) is off on Sick Leave for over a 12 month period is their leave affected in anyway.
3. If any reduction is permitted which policy/agreement covers this punishment of reduced leave entitlement

DoF Response

Questions 1, 2 & 3.

I can confirm the department holds the information requested, however, it is exempt under Section 21(1) of the Freedom of Information Act. Section 21 applies to information that is already reasonably accessible to the applicant by other means. Section 21 is an absolute exemption, and the department is not required to consider whether the public interest favours disclosure of this information.

The information requested can be accessed via the Department of Finance website or by selecting the link below: [HR policy 3.07 Annual Leave v7.0 \(finance-ni.gov.uk\)](#)

Please refer to the following sections:

- Annual leave and the Working Time Regulations at section 2.
- Annual leave rules and procedures at section 5.