

FOI DOF/2024-0215

Request

Under the Freedom of information Act I am formally requesting the following information

1. Please provide me a breakdown of how many Department for Economy offices are based in the Portadown/Lisburn/Armagh areas.
2. Please provide me with the number of vacancies at Administrative Officer grade in the Department for Economy offices within the Portadown/Lisburn/Armagh areas.

DoF Response

I can confirm the department holds some of the information requested.

1. DOF hold information on office locations by town/city. The table below provides details of Department for Economy offices based in Portadown, Lisburn, and Armagh, as at month end April 2024 (the most current data available at time of request).

Town/City Location	Building	Office
Armagh	Armagh Jobs and Benefits Office, Crown Buildings	DfE, Careers Service Armagh
		DfE, Trading Standards Service
Lisburn	Lisburn Jobs and Benefits Office	DfE, Careers Service Lisburn
Portadown	Portadown Jobs and Benefits Office	DfE, Careers Service Portadown

Source data – HRConnect

2. Details of the total vacancies in each department is not held centrally by Department of Finance. Each Civil Service department is responsible for managing its resources – both financial and staff. Each department determines its individual workforce needs and is responsible for ensuring that any additional staffing resources are affordable. When a department identifies a vacancy that needs filled, the request is referred to NICS HR to initiate the process to fill the post. NICS HR liaises with all departments on an ongoing basis to seek to prioritise recruitment activity within allocated financial and staff resources.

As at the end of April 2024, (the most recent figures available at time of the request), there were no vacancies at Administrative Officer grade in the Department for Economy offices in Portadown, Lisburn and Armagh on the NICSHR caseload.