

FOI DOF/2024-0293

**Request**

I'm also looking for policies or procedure's relating to ill health retirement for staff tuped out of NICS in 2015, this needs to go back to 2013.

**DoF Response**

I can confirm that the department holds the information requested.

HR policy 2.04 Retirement on Medical Grounds sets out the procedures for dealing with retirement on medical grounds in the NICS.

HR policy 2.04 Early Retirement on Medical Grounds, version 4.0 (Annex B), was in place until 23 January 2013 when version 4.1 (Annex C) of the policy became effective. This was replaced by HR policy 2.04 Retirement on Medical Grounds, version 5 (Annex D), in April 2016. Please find copies attached.

The current version of the policy (version 6) was effective from June 2016. This information is exempt under Section 21(1) of the Freedom of Information Act. Section 21 applies to information that is already reasonably accessible to the applicant by other means. Section 21 is an absolute exemption and the department is not required to consider whether the public interest favours disclosure of this information. For ease of reference, you can find the policy here: [2.04 Retirement on Medical Grounds policy](#).