

**FRAMEWORK FOR THE MANUFACTURE AND
INSTALLATION OF WINDOW BLINDS, CURTAINS, AND
THE CLEANING OF EXISTING BLINDS FOR THE
NORTHERN IRELAND CIVIL SERVICE.**

RESOURCE ID: 3147506

SPECIFICATION OF REQUIREMENTS

1. INTRODUCTION TO DEPARTMENT OF FINANCE PROPERTY DIVISION

The Department of Finance (DoF) Property Services Division (PSD) Supplies and Stores Unit (SSU) is responsible for property management and accommodation services to the Northern Ireland Civil Service (NICS) and wider public sector. It provides a range of professional and technical services to a range of Clients. PSD currently maintains properties across NI on behalf of Government Departments, their agencies and non-Departmental Public Bodies. CPD intends to establish a collaborative Framework Agreement for the manufacture and installation of window blinds, curtains, and the cleaning of existing blinds, on behalf of the participating bodies listed in Annex B.

The remainder of this specification relates specifically to those bodies covered by PSD.

Please note, following award of the Framework Agreement, a Direct Award will be made to the Most Economically Advantageous Tender in relation to PSD.

2. BACKGROUND

The Northern Ireland Civil Service (NICS) estate, including Agencies and non-Departmental Bodies buildings, is a combination of small satellite offices that hold a small number of staff, larger offices that hold between ten and fifty staff in and around rural towns, and large Departmental Headquarter premises in highly populated locations, sometimes holding hundreds of staff.

A major requirement of the NICS is to ensure that all staff are able to conduct their work and business in offices and buildings that meet with the user needs and comply with all legal requirements. The Client has identified a need for the installation of roller, vertical, venetian blinds and curtains and the cleaning and repair of venetian blinds throughout the NICS Office Estate and other Northern Ireland Public Sector buildings.

DoF SSU, having reviewed this need, is inviting tenders from companies for the supply and installation of roller, vertical, venetian blinds and curtains and the cleaning and

repair of venetian blinds throughout its own property and estate buildings and the properties of its Clients.

3. SCOPE

The majority of the sites and offices that will require curtains, blinds, their cleaning and repair are located within the Greater Belfast area. The volume of work generated from this Framework Agreement reflects this, with the larger portion of work being required within that Greater Belfast area.

The Contractor must be prepared to work, providing curtains, blinds, their cleaning and repair to all Government Departments and other public buildings throughout Northern Ireland, which on occasion may include prestige and sensitive locations.

The Framework Agreement will be awarded to a single Contractor. Immediately following the PSD direct award, the successful Contractor's staff will all be required to complete a baseline security check. However a small number of those staff, at least four to six people, will have to undergo a full Counter Terrorist Check for security purposes. This applies to all full time and temporary staff that may be used for the direct delivery of the Framework Agreement.

The Contractor must provide curtains, blinds, their cleaning and repair to windows located in occupied and unoccupied offices, storerooms, main reception areas, corridors, toilets, stairways, canteens, mess rooms, bedrooms, however other locations may be required. Locations may also be situated within cellular and open plan office buildings in mostly commercial type office premises but, on occasions, they may be in domestic or student grade accommodation or in buildings of historical interest or listings.

Dependant on the nature of business conducted at any of the Client's buildings the offices will be occupied by staff with an associated variety of office furniture, desks, cupboards, equipment, stored papers and files all of which are business critical to the Client's need. There may be a number of jobs going on at any given time, at a number of locations throughout the NICS.

Historical data shows that approximately 100 purchase orders are placed per annum. The majority of these were single orders for supply and fitting of small quantities of new blinds or curtains with the requirement for the contractor to remove and dispose of the existing broken or old blinds.

The remaining orders were for larger new works projects requiring the supply and installation of large quantities of new blinds.

The figures in the pricing schedule are to provide an indication of the potential volumes and are not a guarantee of the level of business. Volumes will fluctuate during the lifetime of the Framework Agreement and is demand led.

4. CLEANING & REPAIR SERVICE

The Contractor must provide the cleaning of venetian blinds, a repair service for all types of blinds and a repair service only for curtains and curtain rails. In all instances the blinds or curtains to be repaired shall be taken down, removed from site, inspected, faulty parts replaced, returned to full working order and replaced in its original location. The secure fixing of the brackets shall be checked and made secure prior to replacement.

Where repair work is required to curtains and curtain rails a cost for this requirement shall be agreed prior to commencement of work.

5. REMOVAL AND DISPOSAL OF EXISTING BLINDS & CURTAINS

For both new and replacement works, the Contractor must, at their cost, arrange for the safe removal, recycling and environmental disposal of all replaced blinds, curtains and curtain rails and any surplus materials that may result from the completion of any works carried out within this Framework Agreement.

6. FLEXIBILITY

The NICS has undergone a period of review and government departments have reduced from thirteen to nine. There is also a review on the current use of the government estate and a commitment under the Asset Management Strategy to achieving savings through efficient use of assets. Under the Stormont Executives Asset Management Strategy for central office accommodation the intention is to exit leases upon expiry. Asset management decisions are being made on a property by

property basis depending on the business need. It is estimated that of the current 550,000 sq. m office estate that there will be a reduction 5% per annum in the period to 2020. The attached links provides further information on the strategy and the State of the Estate Report details the government's property portfolio <https://sibni.org/project/asset-management-strategy/>

All changes to the Specification must follow the change control process and be the subject of a Variation Order (see clause 11.3 of the Public Sector Standard Conditions of Contract). Notwithstanding and without prejudice to the Conditions of Contract the Contractor must provide a flexible service to meet the needs of the Client on a day-to-day basis.

7. PERIOD OF FRAMEWORK AGREEMENT

The Framework Agreement shall take effect on the Commencement Date and shall and shall expire four (4) years from the Commencement date. It is anticipated that the Framework Agreement will commence 1 May 2021 and following award of the Framework Agreement, a Direct Award will be made to the Most Economically Advantageous Tender in relation to PSD.

8. CONTRACTUAL REQUIREMENTS

Objectives

- Deliver consistent quality products within the lead times identified for Clients, meeting the Specification and Key Performance Indicators (KPIs)
- Ensure compliance with all relevant regulations including Health and Safety, and to liaise with statutory authorities as appropriate.

Standard Working Hours

The Contractor must provide the supply and fit of window blinds and curtains and the repair of window blinds during standard government business hours.

Government premises standard working hours are Monday to Friday, 8:00 to 18.00, excluding public holidays.

This Client does not anticipate any demand for work outside these hours.

Key Account Manager

On award of the Framework Agreement the Contractor must appoint a named Key Account Manager for the Framework Agreement period within 10 days of the Award Letter. The Manager will be the point of contact for all Contractual issues and will be regarded as Key Personnel under the Conditions of Contract. The Contractor must ensure that contingency measures are in place in the event that the Key Account Manager is unavailable, they will oversee all aspects of the Framework Agreement including:

- Order fulfilment;
- Delivery / invoice queries;
- Operational issues; and
- After sales service.

9. FUNCTIONAL REQUIREMENTS

Lead Times

The Contractor must complete all works within the completion date stated on each purchase order. Lead-time is the time span allowed for completion of work and will be calculated from the date of issue of the purchase order to the start date of works.

Clients' lead-times are based on order value and are detailed as follows:

Value of Order	Lead Time For venetian vertical and roller blinds
>£2,500	30 working days
<£2,499	20 working days
Value of Order	Lead Time For Curtains
>£2,500	30 working days
<£2,499	20 working days

The Client may agree to longer lead times in exceptional circumstances. It is the responsibility of the Contractor to advise the Client's representative if a completion date is unachievable, in which case an alternative date may be agreed.

Product Packaging

All protective packaging and wrapping must be removed from the site disposed of by the Contractor at their own cost. The Client would encourage Suppliers to reduce their packaging to a minimum to reduce the environmental effects created by waste disposal. The Executives New Decade New Approach document states an intention to address the immediate and longer-term impacts of climate change, Contractors are therefore encouraged to consider the use of more sustainable packaging solutions. This may be reviewed with the Contractor during the life of the Framework and call off contracts. Contractors must also comply with the Duty of Care and Registration of Carrier regulations in relation to the collection and disposal of the waste packaging. Packaging where possible, will be considered returnable and shall be collected and disposed of by the Supplier.

Complaints Handling

The Contractor must provide their complaints handling and escalation procedures within 10 days of Framework Agreement commencement date for the approval by the Client. Contractors must maintain and review their complaints procedure throughout the lifetime of the Framework Agreement. This shall identify the roles and responsibilities of the staff involved in the complaints handling process through to successful resolution. The expected reaction time following notification of the complaint is within 24 hours with a resolution to the Client's satisfaction with 20 working days.

10. STANDARDS AND TECHNICAL SPECIFICATION

The following Technical Standards are mandatory, for each product offered and must be held throughout the lifetime of the Framework Agreement:-;

- BS 5867-2:2008 Fabrics for curtains, drapes and window blinds. Flammability requirements.
- BS 5867-1:2004 Textiles and textile products. Curtains and drapes. General requirements.
- BS EN ISO 13120:2009+A1:2014 Internal blinds. Performance requirements including safety.
- BS EN ISO 6941:2003 Textile fabrics. Burning behaviour. Measurement of flame spread properties vertically oriented specimens.
- BS EN 16434:2014 Internal blinds. Protection from strangulation hazards. Requirements and test methods for safety devices.
- BS EN 16433:2014 Protection from strangulation hazards. Test methods.

Venetian Blinds.

The venetian blinds must

- Be contract grade and suitable for use where Visual Displays Units (VDU) are in use.
- Be free from sharp edges in all components and construction to prevent personal injury or damage to apparel.
- Have box type head rails to conceal mechanisms.
- Have a head rail that's supported by 2 x locking end brackets which close off the open ends and additional bracket where applicable.
- Have solar glare restriction properties on finished slats suitable for installation in offices where VDU equipment is in use.
- Have slat width sizes 25mm and 35mm.
- Be fitted with a raise/lower cord/chain with a lock concealed in the box head rail.
- Be fitted with a tilt cord/chain to allow opening, closing and adjustment of the slats in their horizontal position.

- Have cord/chain controls positioned to the right hand side of the blind unless otherwise instructed.
- Have cord / chain controls shall involve a breakaway system where the cord or chain will part under pressure
- Have tensioning devices fitted for looped cords and chains and cleats for cords
- Have blinds fitted with closed bottom slat / rail and end caps.
- Have a smooth operation without jamming or faltering when opening, closing and raising and lowering of the blind when control operated.
- Have the capability of being top or face fixed as appropriate.
- Have as standard the colour white.

Vertical Blinds:

The vertical Blinds must

- Be manufactured to contract grade and be suitable for installation in offices where VDU's are in use.
- Be free from sharp edges in all components and construction to prevent personal injury or damage to apparel.
- Have box type head rails to conceal mechanisms.
- Have a head rail that's supported by 2 x locking end brackets which close off the open ends and additional bracket where applicable.
- Have vane width of 89mm.
- Have standard fabric colour as white. Other colours of vane are non-standard but may be supplied as and when requested.
- Have 100% polyester fabric shall be.
- Have a fabric minimum weight of 240gsm.
- Have a fabric with solar glare restriction properties suitable for VDU use and be within a Solar Transmission (T_s) range of 9% and 18%.
- All blinds shall be fitted with draw cords to stack vanes left, right or centre parting as ordered.
- All blinds shall be fitted with a tilt chain to allow angle adjustment and closing of the Vanes.
- Cord controls to be positioned to the right hand side unless otherwise instructed.

- Have cord/chain controls positioned to the right hand side of the blind unless otherwise instructed.
- Have cord / chain controls shall involve a breakaway system where the cord or chain will part under pressure
- Have tensioning devices fitted for looped cords and chains and cleats for cords
- The operation of the opening, closing and parking of the vanes shall be smooth and without jamming or faltering when control operated.
- The blinds shall be capable of being top or face fixed as appropriate.

Roller Blinds:

The roller blinds must

- Be manufactured to contract grade and be suitable for installation in offices where VDU's are in use.
- Be free from sharp edges in all components and construction to prevent personal injury or damage to apparel.
- Be fitted with a manual side chain wind mechanism.
- Be operated with the draw chain to allow the blind to be full raised/lowered and locked in position.
- Have chain controls positioned to the right hand side unless otherwise instructed.
- Have cord/chain controls positioned to the right hand side of the blind unless otherwise instructed.
- Have cord / chain controls shall involve a breakaway system where the cord or chain will part under pressure
- Have tensioning devices fitted for looped cords and chains and cleats for cords
- Be supported by two end brackets.
- Have Solar Transmission value of 0% of the fabric range offered.
- Have on offer a standard plain sheet fabric and one mesh fabric.
- Have a maximum openness Solar Transmission value of 3% on the mesh fabric range offered.
- Have the colour white as the predominant for both fabrics.
- Be fitted with a bottom weighted bar or pole.
- Be capable of being top or face fixed as appropriate.

CURTAINS:

The curtain rail must

- Be contract grade metal rail with an optional cording system
- Be securely supported with intermittent support brackets.
- Be capable of being top or face fixed.
- Have a concealed mechanism and cording to prevent dust retention

The curtains must

- Have double hems.
- Have heading and bottom hems finished to 75mm.
- Have side hems finished 25mm.
- Be pattern matched and drape uniformly in both open and closed positions.
- Have seams neatly and securely blind stitched and free of puckering.
- Have the curtains overlapping when closed to provide internal privacy.
- Have the option of detachable and without linings dependent on order instruction.
- Have various header tapes, hooks and drawstrings.
- Be hung on existing or new curtain tracks where necessary.
- Be supplied in various widths and finished drops as required.

Curtain Fabric

Two types of curtain fabric must be supplied and these are

- Printed cotton type fabrics of various colours with a minimum weight of 220gms
- Heavy weight cotton velvets with a minimum weight of 350 gms

Colours and designs of fabrics offered must be in keeping with the intended end use i.e. for windows that are located in occupied and unoccupied offices, storerooms, main reception areas, corridors, toilets, stairways, canteens, mess rooms bedrooms, etc. within cellular and open plan offices buildings, in mostly commercial office premises but on occasions student grade accommodation and including buildings of historical interest or listing.

11. FUNCTIONAL STANDARDS

Site Visits

For every order issued the Contractor must adhere to the following action points which form part of the operational requirements of the Framework Agreement: -

11.1 The Contractor shall make contact with the Premises Officers stated on the purchase order to survey all offices and sites named on the individual orders to check final measurements prior to commencement of manufacturing and installation of window blinds and curtains. The contact name and phone number for the Premises Officers will be stated on the works purchase order.

11.2 This survey will be by arrangement with the Client's Technical Officer and the Premises Officer. Contact names and phone numbers will be provided on the purchase order.

11.3 The Contractor must complete the installation of window blinds curtains and repair of blinds within the start and end dates specified on the individual purchase order.

11.4 In addition the Contractor must give 48-hrs written notice via email confirming the actual start to the Premises Officer. This is final confirmation that works will commence.

11.5 The Contractor must ensure that all works will be carried out by experienced and suitably qualified staff in the installation of window blinds and curtains

11.6 The Contractor must remove from site and arrange for the safe disposal of all old window blinds and curtains replaced by new and any leftover cuttings trimmings of materials and packaging.

11.7 The Contractor must have all completed works signed-off on site by the Premises Officer or the Client's representative prior to the submission of an invoice. This document is referred to as the Contractor's completion of works claim.

11.8 Contact the Department's Technical Officer if necessary to resolve any issues reference any works or repairs that may be required to be carried out prior to the taking of final measurements (e.g. if plaster work needs attention or wooden battens are required to be fitted).

11.9 Ensure that the positioning of the blinds/curtains shall not impede the opening or closing of the windows.

11.10 Ensure that the blind/curtains will be positioned, hung correctly and does not come into direct contact with any of the window reveal, sill or wall.

11.11 Ensure that there is no compromise to other operations of the windows including access to any handles or latches to allow for the opening, closing or cleaning of the window.

11.12 Ensure that the manufacture, positioning or fitting of the blinds/ curtains do not protrude into the office or corridor as to cause physical injury to passing foot traffic, control cords must not be long to cause potential tripping/snagging and strangulation etc.

11.13 The rolling or stacking of the blind and the pulling or drawing of the curtain in the fully open position, so that they are as clear of the window glazing units as can be achieved and to allow the maximum amount of the natural day light to be transmitted through the windows into the room.

11.14 The pulling or drawing of the blinds/curtains to the fully closed position to cover the window glazing units to the maximum allowing none or little of the natural day light to be transmitted directly through the windows into the room.

11.15 The tilting of the blinds so that they lock in various set positions and the pulling of the curtains so that both take account of the brightness and position of the sun and to allow the user to adjust them to the desired amount to allow direct or reflected light to pass into the room through the glass and the blind/curtain edges.

11.16 The Contractor shall provide all of their employees with all of tools and equipment including transport that are required for the completion of all of the services offered. A

valid PAT certificate must be available for each portable electrical appliance on site. All electrical tools and equipment must be either 110 volt or battery powered.

11.17 On completion of works the Contractor is required to leave all sites safe, clean and tidy in relation all works listed in this Framework Agreement. This shall include the removal of all surplus materials, cuttings, redundant/broken fittings & blinds and the sweeping/vacuum cleaning of concrete or wooden dust resulting from the Contractors completion of works.

11.18 The Contractor shall have all works signed off on site by the Premises Officer or the Client's representative prior to the submission of an invoice. This proof document is referred to as the contractor's completion of works claim.

11.19 The Contractor shall submit the signed completion of works claim together with the invoice for that completed work to the clients invoice address within ten working days after the work has been completed.

12. GENERAL FRAMEWORK REQUIREMENTS

Order Fulfilment

The Client's officer will issue a purchase order to the Contractor. The purchase order will list all of the works that the Contractor is instructed to undertake and will include the works address, contact name, telephone number and the starting and completion date for the delivery.

The Contractor shall have effective processes and procedures in place to ensure that orders are fulfilled within the agreed timescale.

It is the responsibility of the Contractor to advise the Client's technical officer if a completion date is unachievable, in which case an alternative date may be agreed.

The Contractor shall provide details of a single point of contact for this Account who will be responsible for overseeing orders and resolving issues where appropriate.

Contingency

The Contractor shall have contingency plans in place to react and successfully deal with difficulties experienced in receiving high volumes of workloads. On award of Framework Agreement the client will hold an initiation meeting with the successful Contractor to discuss, finalise and agree the contingency action plan. This action plan shall be agreed within four (4) weeks of the commencement date of the Framework Agreement.

Service Warranty

The fixing and assembly of all types of blinds and curtains shall be guaranteed as free from defects in materials under normal use for a minimum warranty period of one year. All warranty issues raised must be responded to within 20 working days.

Security Vetting

See also Commercial Conditions of Contract Schedule 5 entitled 'Security Requirements Schedule'.

Following award of this Framework Agreement, all full time, temporary and sub-contractor staff that may be used for the direct delivery of the Framework Agreement shall be required to complete a series of security checks for security purposes.

All staff shall be required to complete baseline security check and up to four (4) of those staff, will go forward to complete a CTC security check.

The Contractor will be advised of those individuals who have been granted security clearance and who may therefore be involved in work associated with the Framework Agreement. Individuals not granted clearance should not attempt to gain access to any site, or undertake any work associated with this Framework Agreement.

The costs associated with CTC security clearance will be met by the Client. Costs associated with Baseline checks must be met by the Contractor.

12. CONTRACT MANAGEMENT

See also Commercial Conditions of Contract for Services - Schedule 3 Contract Management/Monitoring Schedule.

12.1 Key Performance Indicators

The Contract will be monitored against the Key Performance Indicators (KPIs) outlined in Schedule 3 Contract Management/Monitoring Schedule.

13. SUSTAINABILITY

Both the Client and Construction and Procurement Delivery are committed to delivering on the Northern Ireland Civil Service's sustainability objectives.

As such sustainability aspects are incorporated into the Contract in terms of;

- I. Economic;
- II. Environmental; and
- III. Social Sustainability.

13.1 Economic

Contractors are encouraged to work with small suppliers (i.e. less than 50 employees); micro suppliers (i.e. less than 10 employees) or Social Economy Enterprises throughout their supply chain. Payment to sub-contractors should be made within 30 days of receipt of a valid invoice.

13.2 Environmental

The Contractor shall perform its Sustainable obligations under the Contract in accordance with the [Sustainable Development Strategy for Northern Ireland](#). The Contractor is encouraged to minimise any negative environmental impact in their approach to disposal recycling / reuse of products, waste management and energy conservation throughout the life of the contract.

The Contractor will be required to comply with local management controls in respect of waste management and energy conservation.

The Contractor shall ensure that harmful emissions are kept to a minimum and efficient use of energy by using fuel and energy efficient vehicles.

13.3 Social Sustainability

The Contractor must comply with the requirements for social considerations and reporting as set out in Commercial Conditions of Contract Schedule 4 – Social Considerations.

The Contractor must complete and return the Buy Social delivery report within 4 weeks of contract award as detailed within the Commercial Conditions of Contract - Schedule 4 – Social Considerations.

ANNEX A

SAMPLE LIST OF PSD CLIENTS

Department	Department including ALBs / NDPBs
DoF	DEPARTMENT OF FINANCE
	LAND AND PROPERTY SERVICES (LPS)
	NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY (NISRA)
	COMMUNITY RELATIONS COUNCIL (CRC)
TEO	THE EXECUTIVE OFFICE
	OFMDFM CIVIL CONTINGENCY POLICY BRANCH
	STRATEGIC INVESTMENT BOARD (SIB)
Dfi	DEPARTMENT OF INFRASTRUCTURE
	CONSUMER AFFAIRS
	EMPLOYMENT AND LEARNING
	CRUMLIN ROAD GAOL
DfE	DEPARTMENT FOR THE ECONOMY
	HSENI
DfC	DEPARTMENT for COMMUNITIES
	SSA PAID ORDER STORE
	LAGANSIDE
	BRO SOUTH & EAST TEAM
	BRO GREATER WEST TEAM
	BRO NORTH TEAM
	BELFAST BENEFIT OFFICE
	OFFICE OF THE SOCIAL FUND COMMISSION
DoH	DEPT OF HEALTH
DAERA	DEPARTMENT OF AGRICULTURAL ENVIRONMENT AND RURAL AFFAIRS
	HILLSBOROUGH SITE
	FORESTRY
	CAFRE GREENMOUNT CAMPUS
	CAFRE LOUGHRY CAMPUS
	CAFRE ENNISKILLEN CAMPUS
	AFBI LOUGHGALL
	AFBI CROSSNACREEVY
	DARD INSPECTION CENTRES

	AFBI NEWFORGE
	AFBI STORMONT
	RIVERS AGENCY HEADQUARTERS
	RURAL DEV P&T
	FISHERIES
	NIEA C&C REGIONS
Dfi	DEPT For INFRASTRUCTURE
	ROADS SERVICES
	RIVERS AGENCY
	DVA TESTING ENFORCEMENT SECTION
	DVA TESTING
	DVA LICENSING
DE	DEPARTMENT OF EDUCATION NI
	NORTHERN IRELAND FURTHER EDUCATION COLLEGES
	STRANMILLIS TEACHER TRAINING COLLEGE
	SPORT NI
	LIBRARIES NORTHERN IRELAND
NIO	NIO GENERAL
	NI PRISON SERVICE
	THE COMPENSATION SERVICE
	NIPS ESTATE MANAGEMENT
	NIO PPS FACILITIES MANAGEMENT WORK
	DUNDONALD HOUSE PRISONS HQ
DOJ	DEPARTMENT OF JUSTICE
	CROWN SOLICITORS OFFICE
	CRIMINAL JUSTICE INSPECTION NI
	DOJ INFORMATION SERVICES
	PUBLIC PROSECUTION SERVICE
Arm's Length Bodies (ALBs) and Non Departmental Public Bodies (NDPB)	PROBATION BOARD FOR NORTHERN IRELAND
	PRISONER OMBUDSMAN FOR NI
	THE STATE PATHOLOGISTS DEPT
	NI SOCIAL CARE COUNCIL
	FORENSIC SCIENCE AGENCY
	NI HUMAN RIGHTS COMMISSION
	ELECTORAL OFFICE FOR NI
	YOUTH JUSTICE AGENCY OF NI
	NI LEGAL SERVICES COMMISSION

NIPB POLICING BOARD
PAROLE COMMISSIONERS FOR NI
POLICE OMBUDSMAN FOR NI
NIWATER
SPECIAL EUROPEAN UNION PROGRAMMES
CHARITY COMMISSION FOR NI
GEN CONSUMER COUNCIL FOR NI
EDUCATION & SKILLS AUTHORITY
NORTHERN IRELAND TOURIST BOARD
EQUALITY COMMISSION NI
BOUNDARY COMMISSION FOR NI
NI PRACT & EDUC CO FOR NURS/MI
INVEST NI - PROPERTY SOLUTIONS
THE AUDIT OFFICE
LABOUR RELATIONS AGENCY
ILEX URBAN REGENERATION COMPANY
WATERWAYS IRELAND
NORTHERN IRELAND UTILITY REGULATOR
SPECIAL EU PROGRAMMES BODY
ULSTER SCOTS AGENCY
PUBLIC RECORD OFFICE
NI MEDICAL AND DENTAL TRAINING
NORTHERN IRELAND OMBUDSMAN
INTERNATIONAL FUND FOR IRELAND
THE APPEALS SERVICE
COMM FOR VICTIMS AND SURVIVORS
ARMAGH OBSERVATORY AND PLANETARIUM
PLANNING APPEALS COMMISSION
COMMUNITY RELATIONS COUNCIL
NI COMMISSION FOR CHILDREN & YOUNG PEOPLE
NI LOCAL GOVERNMENT ASSOCIATION
INDUSTRIAL & FAIR EMPLOYMENT TRIBUNAL
OFFICE OF THE ATTORNEY GENERAL
INTERTRADE IRELAND
NORTH/SOUTH MINISTERIAL COUNCIL
THE FOOD STANDARDS AGENCY
THE N.I. ASSEMBLY

	THE STATE PATHOLOGISTS DEPT
	THE PARADES COMMISSION
	NIO BRITISH IRISH SECRETARIAT
	CIVIL SERVICE COMMISSIONERS
	NI COURTS & TRIBUNAL SERVICE
	HISTORICAL INSTITUTIONAL ABUSE INQUIRY
	NORTHERN IRELAND HOUSING EXECUTIVE
	ARTS COUNCIL NI
	LEGAL SERVICE AGENCY NI
	PUBLIC HEALTH AGENCY
	CATHOLIC MAINTAINED SCHOOLS
	HEALTH AND SOCIAL CARE
	NI FIRE SERVICE
	PROCUREMENT AND LOGISTICS SERVICES (PALS)

ANNEX B – Parties to the Framework

Body	Estimated annual spend
PSD	£223,750
NIHE	£15,000
University of Ulster	£5,930
NIAUR (UREGNI)	£200
NI Council for Integrated Education	£500

Please note estimated spend is based on historical usage and provides an indication only of expected usage. There is no guaranteed level of spend on either the awarded Framework or any call off contracts awarded from it.