

Easy to follow guide to Login to the NI Civil Service Pensions Schemes Information Centre

Before you can Login to your Personal Information Centre, you must be registered. If you have not registered please refer to the '**Easy to follow guide to Register on the Civil Service Pensions Schemes Information Centre**' and follow the guidance.

When you have completed the registration process you will have three key pieces of information – your Login Name, Password and Personal Identification Number (PIN).

First of all enter <https://selfservice.cspensions.finance-ni.gov.uk> into the address bar of your chosen internet browser on your personal computer, laptop, iPad or smart phone to bring up this page.

Department of Finance | An Roinn Airgeadais

Login Register Contact Us Home Help

CSP(NI)
Civil Service Pensions
(Northern Ireland)

Reminders

- Login Name Reminder
- Reset Password
- Reset PIN

Scheme Communications

- Scheme Information

Welcome to the Northern Ireland Civil Service Pension Schemes Information Centre

The Northern Ireland Civil Service Pension Schemes Information Centre website provides you with the facility to access your own personalised pension information, allowing you to securely view and check your pension record online in respect of the Northern Ireland Civil Service Pension Schemes. The specific functionality available to you will depend on your current membership status.

This website also provides you with the option to update information (depending on your membership status) and submit queries regarding your pensions information, together with an online mailbox holding any electronic correspondence.

Registration

Already a member and registered? Then please use the [login facility](#) above.

If you are a member of the Northern Ireland Civil Service Pension Schemes and this is your first visit to the site, you will need to [register](#) in order to gain access. You will be asked to provide certain personal details that will verify that you are a member of the Northern Ireland Civil Service Pension Schemes.

Reminders

If you have forgotten any of your access details ([login name](#), [password](#) or [PIN Number](#)), you can request a reminder.

1. Click on 'Login'

Accessibility Privacy & Cookie Policy FAQ Terms & Conditions

Department of Finance | An Roinn Airgeadais

Login Register Contact Us Home

CSP(NI)
Civil Service Pensions
(Northern Ireland)

Reminders

- Login Name Reminder
- Reset Password
- Reset PIN

Scheme Communications

- Pensions Compass
- Scheme Information

Log In - Step 1

Please enter your Login Name

Your Login Name:

Next

2. Type in your Login Name here and then click the 'Next' button

Department of Finance | An Roinn Airgeadais

Login Register Contact Us Home

CSP(NI)
Civil Service Pensions (Northern Ireland)

Reminders
Login Name Reminder
Reset Password
Reset PIN

Scheme Communications
Pensions Compass
Scheme Information

Log In - Step 2

Please fill in requested characters of your Password and PIN

Your Password

Enter character 1 from your Password:

Enter character 6 from your Password:

Enter character 7 from your Password:

Your PIN

Enter number 1 from your PIN:

Enter number 2 from your PIN:

Enter number 5 from your PIN:

Login

3. Carefully enter the three characters asked for from your **Password** here.

4. Carefully enter the three numbers asked for from your **PIN** here.

5. Then click the 'Login' button

Department of Finance | An Roinn Airgeadais

Login Register Contact Us Home

CSP(NI)
Civil Service Pensions (Northern Ireland)

Reminders
Login Name Reminder
Reset Password
Reset PIN

Scheme Communications
Pensions Compass
Scheme Information

Welcome to the Northern Ireland Civil Service pension schemes Information Centre

You last logged in on 12 Nov 2018 15:55:38.

If this information is correct, please click 'Proceed'.
If this information is incorrect, please click 'Cancel' to log off. You should also contact the Civil Service Pensions to report the incorrect information.

Please note that the information contained on this website and from any communications related to it is for information purposes only. This website and any related communications do not constitute any form of financial advice. If you require any form of financial advice or assistance, you should obtain this from your own professional financial adviser. Please click 'Proceed' below to confirm that you understand this statement and are happy to proceed onto this website on this basis.

Proceed Cancel

6. Click 'Proceed' if you are content with the information displayed

All options specific and relevant to your individual pension status (e.g. active, deferred, pensioner, etc.,) will be given here

Contact Us Home Help Log Off

CSP(NI)
Civil Service Pensions (Northern Ireland)

My Details
Personal Details

My Mailbox

Scheme Communications
Scheme Information
General Information
Contact Us

My Account
Change Password/PIN
Change Account Details

Welcome to the Northern Ireland Civil Service Pension Schemes Information Centre

7. If you want to change your password and/or PIN or your Account Details click on the links under 'My Account' and follow the on-screen instructions.

If you get into difficulty accessing your personal record please contact Civil Service Pensions via email address below:
csphop@finance-ni.gov.uk

8. When you are finished just click the 'Log Off' button to securely exit your personal information