

# RECORD OF THE 1<sup>st</sup> MEETING OF THE NORTHERN IRELAND CIVIL SERVICE SCHEME ADVISORY BOARD (NICSSAB)

HARKIN HOUSE, BELFAST  
5 FEBRUARY 2016 @ 1030 HOURS

## Attendees

Grace Nesbitt, CHR, DFP (Chair)  
Bumper Graham, NIPSA  
John Crosby, ESS, DFP  
Yvonne Frazer (notetaker)

### 1. Apologies

None.

### 2. Welcome & Introduction

- Mrs Grace Nesbitt, Head Pensions Division
- Mr Bumper Graham, Assistant General Secretary, NIPSA, & representing the Employee Side
- Mr John Crosby, responsible for HRConnect & representing the Employer side

### 3. Conflict of Interest

Expressions of conflict of interest have already been completed for the SAB members as they also sit on the Civil Service Pension Board. There were no other emerging conflict of interests.

### 4. Terms of Reference (ToR)

The members were content with paragraphs 1-4.

#### ***Paragraph 5 - Sub-Groups***

Mr Crosby mentioned this. It was agreed that additional members will be asked to join sub-groups if members are needed to make equal representation or if external advisers are required.

### ***Paragraph 6 - Authorities & Restrictions***

With regard to Section 6, Mrs Nesbitt said that the SAB would only be acting in an advisory role to the Minister who may or may not take the advice - the SAB would not have authority.

### ***Paragraph 7 - Reporting***

This paragraph is merely standard procedure.

### ***Annex A***

- Scheme Managers should not be in the plural.
- Scheme's Pension Boards should not be in the plural.

**Action: Mrs Nesbitt to make necessary amendments to the Terms of Reference and re circulate.**

## **5. Remit of SAB**

There was a general discussion on the role and remit of the SAB. Mrs Nesbitt explained that the key role was to provide advice to the DFP Minister in instances that the cost cap would be breached. Mrs Nesbitt explained that Pension Governance including the Pensions Board and SAB are part of pension reform. It was also agreed that the size of the SAB would be kept under review.

Mrs Nesbitt added that a conference for all SAB members is planned early in the next financial year.

## **6. Any Other Business**

None.

## **7. Schedule of Future Meetings**

It was decided that the Board would meet again in 6 months' time after the NICS Pension Board meeting that would take place in September / October.